



Spring Lake Township  
 101 S. Buchanan St. Spring Lake, MI 49456  
 Phone: (616) 842-1340  
 www.springlaketwp.org

## ZONING PERMIT APPLICATION – ACCESSORY BUILDINGS/STRUCTURES

**Applicant information** *(Applicant is the party responsible for doing the work)*

Name \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Address \_\_\_\_\_  
 Email \_\_\_\_\_

**Owner information** *(If different from applicant)*

Name \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Address \_\_\_\_\_  
 Email \_\_\_\_\_

**Property information** Address/Location \_\_\_\_\_

Parcel # 70-03- \_\_\_\_\_  
 Subject Property size *(acres or sq ft)* \_\_\_\_\_ or Width \_\_\_\_\_ Length \_\_\_\_\_  
 Current Zoning \_\_\_\_\_  
 Setback Provided: Front \_\_\_\_\_ Side \_\_\_\_\_ Rear \_\_\_\_\_ *(setbacks are measured from the eaves of new buildings)*  
 Is the property within 500 feet of a stream, wetland, or lake? -  Yes  No  
 If yes, please describe: \_\_\_\_\_

**Size and Type of Proposed Structure:** \_\_\_\_\_

**Plot Plan Required:** Please provide a scaled drawing of the entire subject parcel with details of your proposed work. The drawing should include the following information:

- Location of all existing and proposed structures and distances to lot lines and other existing buildings.
- All dedicated easements (ingress/egress/utility/drainage)
- Location of septic tanks/drain fields, wells, or water/sewer lines
- Lot coverage calculations (percentage of building footprints covering the total land area).
- Waterbodies, including wetlands (in accordance with the Township Wetland Ordinance), streams, lakes, and rivers.

**Additional Requirements:**

- Scaled building illustration
- Permit fee \$25
- Call Miss Dig at 811, or [www.missdig.org](http://www.missdig.org) before digging

Many residential developments have specific requirements set forth in homeowner’s association master deeds or covenants. Spring Lake Township does not enforce said requirements; however it is recommended that applicants check with their homeowner’s association prior to making application with the Township.

I hereby attest that the information on this application form is, to the best of my knowledge, true and accurate, and I have read the information presented in this permit. **By signing below**, applicant agrees to perform the described work in accordance with all applicable sections of the Spring Lake Township Code of Ordinances.

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Property Owner (if different from applicant)*

\_\_\_\_\_  
*Date*

Accessory buildings and structures include detached garages, sheds, storage buildings, detached decks, greenhouses, pool equipment, and pump houses, among others.

See the Spring Lake Township Zoning Ordinance Section 306, Accessory Buildings and Structures, for complete information.

R-1, R-2, R-3 and R-4 Accessory Buildings and Structures shall comply with the following:

Acreege	Total Area of Accessory Buildings	Number of Accessory Buildings	Setbacks	Height
Greater than 1 acre	960 sq. ft.	2	Accessory Building or Structure Setbacks shall be 10 feet from any other Accessory or principal Building and 5 feet from any Side or Rear Lot line.	Supporting walls shall not be taller than 10 feet. Height shall not exceed 20' feet. Accessory Buildings and Structures shall not be greater than one (1) Story.
Greater than ½ acre and less than or equal to 1 acre	768 sq. ft.			
Less than or equal to 1/2 acre	576 sq. ft.			

Agricultural and Rural Residential Zoning Districts Accessory Buildings and Structures shall comply with the following:

Acreege	Total Area of Accessory Buildings	Number of Accessory Buildings	Setbacks	Height
Greater than 5 acres	2,400 sq. ft. (no single Building or Structure larger than 1,600 sq. ft.)	4	Setbacks shall be 10 feet from any other Accessory or principal Building and 10 feet from a Side or Rear Lot line.	Supporting walls shall not be taller than 18 feet. Unless regulated elsewhere, height shall not exceed 25 feet.
Greater than 1 acre and less than or equal to 5 acres	1,600 sq. ft.	3		Supporting walls shall not be taller than 16 feet. Unless regulated elsewhere, height shall not exceed 22 feet.
Greater than ½ acre and less than or equal to 1 acre	960 sq. t.	2		
Less than or equal to 1/2 acre	768 sq. ft.	2		

Accessory Buildings and Structures shall be located in the Side or Rear Yard only, except where otherwise permitted in the Zoning Ordinance. Accessory Structures in the form of a low level deck seven (7) inches or less in height and attached to a Dwelling may be extended ten (10) feet into a Rear Yard Setback or Waterfront Setback. The deck shall remain an open deck without railings, walls, or roofs.

Accessory Buildings or Structures on a Waterfront Lot and located in the Rear Yard shall maintain a minimum twenty (20) foot Setback from the rear Lot line.

A zoning permit is required for all accessory buildings and structures. Accessory building larger than 200 square feet require a building permit as well as a zoning permit. Building permits are issued by Michigan Township Services Muskegon. Building permits will not be issued until the zoning permit is issued.