



Spring Lake Township  
 101 S. Buchanan St. Spring Lake, MI 49456  
 Phone: (616) 842-1340  
 www.springlaketwp.org

## PROPERTY LINE ADJUSTMENT/COMBINATION APPLICATION

This application is for property owners who wish to modify their property lines without creating any new parcels (i.e. sell property to an adjacent landowner without creating any new buildable lots). This activity does not require approval per the Land Division Act, however it is necessary to receive Township approval ensuring that all remaining parcels conform to the Spring Lake Township Zoning Ordinance.

### LOCATION of Parcel(s) to be adjusted:

Address(es): \_\_\_\_\_

Parcel Numbers: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

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Legal description of parcels: (attach extra sheet if needed)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### PROPERTY OWNER (full name from Deed)

Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address \_\_\_\_\_

City State Zip \_\_\_\_\_

Email Address \_\_\_\_\_

### APPLICANT (if **not** the Property Owner)

Contact Person's Name \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

City State Zip \_\_\_\_\_

Email Address \_\_\_\_\_

### PROPOSAL Describe the lot line adjustment being proposed

Intended use (residential, commercial, etc.) \_\_\_\_\_

The remaining and new layout of the parcels provides access to an existing public road by:

- Frontage on an existing public road.
- A new public road - proposed road name: \_\_\_\_\_  
 (road name cannot duplicate an existing road name)
- A new private road or easement - proposed road name: \_\_\_\_\_  
 (road name cannot duplicate an existing road name)
- A new shared residential driveway

**ATTACHMENTS** (all attachments must be included) Letter each attachment as shown here:

- A. A survey or map indicating the following:
  - a. dimensions of the existing and proposed property layout;
  - b. existing and proposed road/easement rights-of-way, and
  - c. easements for public utilities from each parcel to existing public utility facilities.
- B. Indication of approval from Spring Lake Township for any new private road or shared driveway.
- C. Any required approvals from the County Road Commission or MDOT for each proposed new parcel.
- D. a legal description of the proposed parcels and new road or shared residential driveway and any required Township approvals,
- E. Other (please list)\_\_\_\_\_

**IMPROVEMENTS** Describe any existing improvements (buildings, well, septic, etc.) on the parcels involved or indicate none (attach extra sheets if needed)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*I agree the statements made above are true, and if found not to be true this Application and any approval will be void. I agree to give permission for officials of the municipality, county and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection to verify that the information on the Application is correct at a time mutually agreed with the Applicant.*

*I understand zoning, local ordinances and State Acts change from time to time, and if changed the layout made here must comply with the new requirements (apply for division approval again) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to laws are made.*

**Property Owner's Signature**\_\_\_\_\_

**Date**\_\_\_\_\_

----- **DO NOT WRITE BELOW THIS LINE** -----

\$\_\_\_\_\_ **Receipt No.**\_\_\_\_\_

**REVIEWER'S ACTION:**

- APPROVED** Conditions, if any \_\_\_\_\_
- DENIED** Reasons (cite §)\_\_\_\_\_

**Department Signature**\_\_\_\_\_

**Date**\_\_\_\_\_