

**Minutes of a Regular Meeting of the
Spring Lake Township Board of Trustees
August 10, 2020**

Pursuant to Executive Order No. 2020 – 154, the Township of Spring Lake conducted its business via conference call to mitigate the spread of COVID-19. Members of the public were encouraged to dial in to this meeting. Members of the public were not required to register or otherwise provide information to attend.

1. Call to Order/Roll Call of the Board

Supervisor Nash called the meeting to order at 7:00pm.

Present: John Nash, Carolyn Boersma, Jim Koster, Ron Lindquist, Catherine Pavick, Jerry Rabideau, Rachel Terpstra

Absent: None

Participants: Gordon Gallagher, Township Manager, Ron Bultje, Township Attorney

2. Invocation and Pledge

Supervisor Nash opened the meeting with a spiritual reading and the pledge of allegiance.

3. Public Comment

Public comment was opened at 7:03pm and closed at 7:15pm. Two comments were offered.

4. Approval of Agenda

Motion by Rabideau, seconded by Pavick to approve the agenda with the change of flipping 7 Budget Amendments and 9 Christopher Appeal. The motion carried unanimously.

5. Approval of the Consent Agenda

Motion by Lindquist, seconded by Terpstra to approve the Consent Agenda. The motion carried unanimously.

6. Fern Ave Proposed Special Assessment District

Supervisor Nash opened the Public Hearing at 7:19pm. Ed Grafton, Fern Ave, stated that he was in favor of the special assessment to repair/redo Fern Ave. A motion to close the public hearing at 7:21pm was given by Pavick and seconded by Lindquist. The motion was approved unanimously.

Motion by Boersma, seconded by Terpstra to approve Resolution #1 as written, in which the Board determines to complete the improvement of Fern Ave, and creates a special assessment district known as “Street Special Assessment District No. 2020-01”. [RC] The motion carried unanimously.

Motion by Boersma, seconded by Lindquist to approve Resolution #2 as written, in which the special assessment roll will be made available for public inspection. [RC] The motion carried unanimously.

7. Christopher Appeal

Bonnie Christopher was given time to make her appeal to the Township Board concerning a wood pile fence that staff has deemed to be against the Township Ordinance and has given notice to her to remove. After some discussion, it was determined that more research into the matter was needed.

8. Ottawa County Proposal for Updates to the Master Plan

Motion by Pavick, a second from Terpstra to approve the proposal from Ottawa County to update the master plan for \$950.00 as presented. [RC] The motion carried unanimously.

9. Budget Amendments

Motion by Boersma, seconded by Koster, to approve the budget amendments as presented. [RC] The motion carried unanimously.

General Fund	Account Description	Beginning	Increase	Decrease	Ending
Revenue:					
101-000-574.000	State Shared Revenue (1)	1,019,200	-	30,000	989,200
Expense:					
101-410	Planning (2)	175,300	20,000	-	195,300
101-450	Roads (3)	170,000	-	30,000	140,000
101-445	Drains (4)	40,000	30,000	-	70,000
101-895	Contingency (5)	123,300	-	50,000	73,300
Bike Path Fund	Account Description	Beginning	Increase	Decrease	Ending
Expense:					
208-444-970.002	Capital Outlay – Misc. Trail (6)	288,500	30,000	-	318,500

- (1) Forecast for Decrease in State Shared Revenue (Revenue)
- (2) Increase in Attorney Fees STR issues (Expense)
- (3) Reduce for Approved Road Surface Treatments (Expense)
- (4) Additional Drain Work – Yonker Drain (Expense)
- (5) Reduce Available Contingency to balance the General Fund
- (6) Bike Path Fund Portion of Drain Work – Yonker Drain (Expense)

10. Board & Committee Reports

A time for information sharing was granted to each Board member.

Manager Gallagher reported that Fire Chief Sipe was offered a position with Grand Haven Charter Township, and if approved was likely to accept the position. Manager Gallagher requested that the Board authorize him to extend an offer to John Stalzer to be the next Spring Lake Township Fire Chief, contingent on Brian Sipe’s resignation. Lindquist made the **motion** to approve that request, seconded by Rabideau. With a roll call vote the motion carried unanimously.

11. Adjourn

The meeting adjourned at 8:12pm.

Respectfully submitted,

H. Carolyn Boersma, MMC
Township Clerk