

**Minutes of a Regular Meeting of the  
Spring Lake Township Board of Trustees  
December 12, 2016**

A meeting of the Spring Lake Township Board of Trustees was held at Barber School, 102 W Exchange St, Spring Lake MI 49456

**1. Call to Order/Roll Call of the Board:**

Supervisor Nash called the meeting to order at 7:00pm.

Present: John Nash, Carolyn Boersma, Jim Koster, Ron Lindquist, Jerry Rabideau, Rachel Terpstra

Absent: Rick Homan

Participants: Gordon Gallagher, Spring Lake Township Manager; Ron Bultje, Spring Lake Township Attorney; Crystal Bultje, Spring Lake Township Attorney

**2. Invocation and Pledge:**

Supervisor Nash opened the meeting with a spiritual reading and the pledge of allegiance.

**3. Public Comment:**

Public comment was opened at 7:02pm and closed at 7:03pm. There were no comments.

**4. Approval of Agenda:**

**Motion** by Lindquist, support by Terpstra to approve the agenda as written. The motion carried unanimously.

**5. Approval of Consent Agenda:**

**Motion** by Lindquist, support by Terpstra to approve the consent agenda. With a unanimous vote the motion carried.

- a. Approve November 14, 2016 Regular and Closed Session Minutes
- b. Approve payment of all fund bills
- c. Receive November 2016 Financials
- d. Approval to sell Fire Truck 1723

**6. Firefighter of the Year Presentation**

Ottawa County Commissioner Roger Bergman presented the award to Scott Bennink.

**7. Short Term Rental Ordinance**

Supervisor Nash opened a time for public comment at 7:08. At 8:10 public comment was closed; 23 people voiced their opinion of the draft ordinance. **Motion** by Boersma, support by Koster to adopt and authorize the Supervisor and Clerk to sign the Short Term Rentals Regulations Ordinance with these changes:

1. Language modification in Section 6-107: change each district to use the term "Short-Term Rentals," which is consistent with the defined term used throughout the Ordinance.

2. Outlining modification in Section 6-107: change the provisions to include subsections (a) and (b), and shift the other sub-sections accordingly.
3. Change timing in Section 6-105(d): The contact person must “be capable of being physically present at the Dwelling within 3 hours to address issues . . . .”

With a roll call vote the Board voted unanimously to approve the motion.

#### **8. CZM Grant Resolution – Little Black Lake**

**Motion** by Terpstra, support by Lindquist to approve the Resolution Approving Submission of Coastal Grant Application in Collaboration with the City of Norton Shores For an Accessible Kayak Launch and Supporting Infrastructure. [RC] The motion carried unanimously.

#### **9. Cemetery GIS Proposal**

**Motion** by Boersma, support by Lindquist to approve the proposal from Prein and Newhof to produce an interactive GIS-based map of the cemetery, not to exceed \$5000.00. [RC] The motion carried unanimously.

#### **10. Sale of 148<sup>th</sup> Fire Station**

**Motion** by Terpstra, support by Lindquist to accept the purchase offer of \$390,000.00 for the 148<sup>th</sup> fire station, with a \$5000.00 escrow payment from the prospective buyer, and to authorize the Supervisor and Clerk to execute the documents to effectuate closing. [RC] The motion carried unanimously.

#### **11. Board Reports – Ambulance, PC, ZBA, Treasurer, Clerk**

A time for information sharing was given to the Board members

#### **12. Updated Planning Agreement with Spring Lake Village**

**Motion** by Boersma, support by Koster to approve the updated planning agreement between Spring Lake Township and the Village of Spring Lake, with an addendum of 4 hours a week on average in a 1 month period. The motion carried unanimously.

#### **13. MDOT Annual Resolution – Permit to Work in Right Of Way**

**Motion** by Rabideau, support by Lindquist to approve the annual Resolution for Governmental Agencies for the MDOT Right-of-way Construction Permit. [RC] The motion carried unanimously.

#### **14. Master Plan Amendment**

**Motion** by Koster, support by Lindquist to approve the Master Plan Amendment Resolution. [RC] The motion carried unanimously.

**15. Lease Agreement with Village of Spring Lake (For Sheriff's Dept. Space)**

**Motion** by Terpstra, support by Rabideau to approve the Lease For Ottawa County Sheriff's Department space, draft date of 12/7/16, with the date of October 18, 2016 added to item 3 "Term" between Spring Lake Township and the Village of Spring Lake. [RC] The motion carried unanimously.

**16. Budget Amendments**

**Motion** by Lindquist, support by Boersma to approve the budget amendments as presented. [RC] The motion carried unanimously. Motion by Lindquist, support by Terpstra to approve the 12/7/2016 amendment to the General Appropriations Act as presented. [RC] The motion carried unanimously.

**17. Board Appointments**

Supervisor Nash recommended Jerry Rabideau for appointment to the Planning Commission as the Board liaison. **Motion** by Boersma, support by Terpstra to approve the appointment. By voice vote the motion carried. **Motion** by Boersma, support by Terpstra to appoint Rick Homan to the ZBA as the Board liaison. By a voice vote the motion carried unanimously. **Motion** by Nash, support by Koster, to appoint Larry Mierle to the vacant ZBA Alternate position, term ending March 2018. By a voice vote the motion carried unanimously.

**18. Board Reports – Supervisor, Manager**

A time for information sharing was given to the Supervisor and Manager.

**17. Adjourn**

The meeting adjourned at 10:00pm.

Respectfully submitted,

H. Carolyn Boersma, CMC  
Spring Lake Township Clerk