

**Minutes of a Regular Meeting of the
Spring Lake Township Board of Trustees
May 14, 2018**

A meeting of the Spring Lake Township Board of Trustees was held at Barber School, 102 W Exchange St, Spring Lake MI 49456

1. Call to Order/Roll Call of the Board:

Supervisor Nash called the meeting to order at 7:03pm.

Present: John Nash, Carolyn Boersma, Jim Koster, Ron Lindquist, Catherine Pavick, Jerry Rabideau,
Rachel Terpstra

Absent: None

Participants: Gordon Gallagher, Spring Lake Township Manager; Ron Bultje, Township Attorney

2. Invocation and Pledge:

Supervisor Nash opened the meeting with a spiritual reading and the pledge of allegiance.

3. Public Comment:

Public comment was opened at 7:04pm and closed at 7:04pm. No comments were offered.

4. Approval of Agenda:

Motion by Lindquist, support by Rabideau to approve the agenda with the addition of 15a Almond Products Agreement; and the deletion of 9 Consumers Energy Franchise Agreement. The motion carried unanimously.

5. Approval of Consent Agenda:

The consent agenda was approved by a roll call vote with a motion by Lindquist, and supported by Boersma.

- a. Approve April 9, 2018 Minutes
- b. Approve payment of all fund bills
- c. Receive March 2018 Financials
- d. Waste Hauler Agreements
- e. Board & Commission Appointments

6. Doug Noren Recognition

Supervisor Nash honored Doug with a plaque for dedicating 20 years to the Township by serving on the Zoning Board of Appeals as the Chairperson.

7. Zoning Amendment – Wetland Setback

Motion by Lindquist, support by Pavick to adopt and authorize the Supervisor and Clerk to sign an Ordinance to Amend the Spring Lake Township Zoning Ordinance Regarding Administrative Departures for Wetland Setbacks and to Provide for the effective date. [RC] The motion carried unanimously.

8. Master Plan Amendment Request

Spring Lake Country Club made a formal request to amend the Spring Lake Township Master Plan by changing the zoning of the south east corner from recreational to medium density. **Motion** by Lindquist, support by Terpstra to authorize distribution of the proposed amendment to the neighboring municipalities for review and public comment. [RC] The motion carried unanimously.

9. Consumers Energy Franchise Agreement - Delete

10. Board Reports – Clerk, Treasurer, PC, ZBA, Manager

A time for information sharing was given to certain Board members.

11. Proposed Change for Pay Grade 8

Spring Lake Township uses a grade, step scale for employee compensation. We continue to review the wage structure against other communities, and the comparables show the department head grade 8 needs to be adjusted. **Motion** by Boersma, support by Pavick to adjust pay grade 8 with the minimum, mid and maximum steps as presented; and that this change will not affect the current pay of the department heads. [RC] The motion carried unanimously.

12. Budgeted Parks Equipment Purchase

The Parks Supervisor submitted a request to purchase two budgeted pieces of equipment, a hurricane blower for \$10,200.00 and a mower for \$17,086.00. **Motion** by Rabideau, support by Boersma to approve the purchases as presented. [RC] The motion carried unanimously.

13. Manager Review

Once a year the Board reviews the Township Manager. Mr. Gallagher received a 4.42, which is in between a 4 exceeds expectations and a 5 exceptional. The recommendation was to increase the pay step from a 3 to a 4. **Motion** by Pavick, support by Terpstra to approve the pay increase for the Manager. [RC] The motion carried unanimously.

14. Medical Marijuana Resolution

Supervisor Nash presented a Resolution opposing the Recreational use of Marijuana to be sent to the State elected leaders. **Motion** by Nash, support by Lindquist to approve the Resolution as presented. [RC] With Terpstra as the dissenting vote, the motion carried.

15. M104, 148th Property Agreement

Motion by Rabideau, support by Lindquist to authorize the Supervisor and Clerk to sign a purchase agreement from Michael Maier and Jim Peterson for the property the Township owns on 148th subject to the agreement stating all that was agreed on at the 5/7/2018 Special Board Meeting. [RC] The motion carried unanimously.

15a. Almond Products Agreement

Motion by Koster, support by Terpstra to authorize the Supervisor and Clerk to sign an agreement with Almond Products that would include the MEDC monies received being paid to the Township. [RC] The motion carried unanimously.

16. Trail Lighting Project

This issue will be discussed at the June 11 Board meeting.

17. Corridor Improvement Proposals

Motion by Nash, support by Boersma to accept the proposal from Downtown Solutions for the Corridor Improvement of M104 and 148th Ave. [RC] The motion carried unanimously.

18. 2018 Road Work

Motion by Nash, support by Terpstra to approve the 2018 roadwork proposal as presented. [RC] The motion carried unanimously.

19. Board Reports – Manager, Supervisor

A time of information sharing was given to the Supervisor and Manager.

20. Adjourn

The meeting adjourned at 8:05pm.

Respectfully submitted,

H. Carolyn Boersma, CMC
Township Clerk