

**Minutes of a Regular Meeting of the
Spring Lake Township Board of Trustees
August 14, 2017**

A meeting of the Spring Lake Township Board of Trustees was held at Barber School, 102 W Exchange St, Spring Lake MI 49456

1. Call to Order/Roll Call of the Board:

Supervisor Nash called the meeting to order at 7:03pm.

Present: John Nash, Ron Lindquist, Catherine Pavick, Jerry Rabideau

Absent: Carolyn Boersma, Jim Koster, Rachel Terpstra

Participants: Gordon Gallagher, Spring Lake Township Manager; Ron Bultje, Township Attorney

2. Invocation and Pledge:

Supervisor Nash opened the meeting with a spiritual reading and the pledge of allegiance.

3. Public Comment:

Public comment was opened at 7:05pm and closed at 7:25pm. Nine comments were offered.

4. Approval of Agenda:

Motion by Lindquist, support by Pavick to approve the agenda with these modifications: Delete 7 Ottawa County Report; add 7a No Wake Issue - Grand River and 15a Lights for Oak Point and Oak Ridge. The motion carried unanimously.

5. Approval of Consent Agenda:

The consent agenda was approved with a **motion** by Lindquist, and supported by Rabideau.

- a. Approve July 10, 24 and 31, 2017 Meeting Minutes
- b. Approve payment of all fund bills
- c. Receive July 2017 Financials
- d. Accept resignation from Rick Homan

6. 2016/17 Audit Report – Dan Veldhuizen, Siegfried Crandall

Dan Veldhuizen of Siegfried Crandall presented the audit report for the fiscal year ending March 31, 2017. The Township has received an “unqualified opinion” that our financial statements accurately reflect the financial position of the Township. This is the highest level of audit opinion. Also, it should be noted that the Township continues to be in solid financial condition.

7. Roger Bergman- Ottawa County Report – Deleted

7a. No Wake Issue – Grand River

Supervisor Nash discussed the survey that was sent to area residents. **Motion** by Nash, support by Lindquist, to direct the Township Attorney to draft a resolution requesting the Michigan DNR review the no-wake designation. The motion carried unanimously.

8. Sewer Rate Resolution:

This resolution does not change rates from the current rates, but ensures all rates are correctly reflected in the Code of Ordinances. **Motion** by Lindquist, support by Pavick, to approve the resolution as presented. [RC] The motion carried unanimously.

9. Schedule of Fees:

There is a need to update the Schedule of Fees to include Construction Board of Appeals charges. **Motion** by Lindquist, support by Pavick, to approve the resolution as presented. [RC] The motion carried unanimously.

10. Fixed Asset Software:

To assist with tracking Township fixed assets, the Finance Department is recommending the purchase of BS&A fixed asset software. This software will track the full list of fixed assets and automatically update the depreciation schedules on an annual basis. **Motion** by Lindquist, support by Pavick, to approve the purchase proposal as presented. [RC] The motion carried unanimously.

11. Dog Park at Rycenga Park

There is an ongoing problem with off-leash dogs at Rycenga Park. Staff has suggested a dog park to provide an off-leash area. The Board expressed support for the idea, but would prefer to consider it in the next fiscal year. In addition, there are problems with the irrigation system at Rycenga Park. The Township Manager is working on bids for the repair.

12. Board Reports – Ambulance, PC, ZBA, Treasurer, Clerk

A time for information sharing was given to the Board members

13. Resolution for Township of Excellence Submittal:

As part of the application for Township of Excellence, a Board resolution approving the application is required. **Motion** by Lindquist, support by Pavick, to approve the resolution as presented. [RC] The motion carried unanimously.

14. Charter Franchise Agreement:

This is a renewal of the existing agreement. **Motion** by Rabideau, support by Lindquist, to authorize the Manager and Supervisor to execute the franchise agreement. The motion carried unanimously.

15. Hazard Mitigation Plan Resolution:

Ottawa County has developed a county-wide Hazard Mitigation Plan. We must have a hazard mitigation plan in place if we ever apply for FEMA grant funding. **Motion** by Lindquist, support by Rabideau, to approve the resolution as presented. [RC] The motion carried unanimously.

15a. Lights for Oak Point and Oak Ridge

This discussion was to inform the Board of a lighting issue. The developer for Oak Point and Oak Ridge installed special street lights, but did not create a homeowner’s association. The lights are beginning to require replacement, but Consumer’s Energy will only replace them with their standard lights, and the residents would prefer something different. Supervisor Nash and Manager Gallagher are working with Consumer’s Energy and the residents to develop a plan for handling the light replacements. Board action may be required in the future.

16. Arcadia Contract Amendment:

The developer for Arcadia has requested a contract amendment to allow for additional height for foundations and to adjust the allowable driveway slopes. **Motion** by Lindquist, support by Pavick, to direct the Township Attorney to prepare a draft contract amendment to address basement heights and driveway slopes, and to have this draft complete in two weeks. [RC] The motion carried unanimously.

17. Board Reports – Supervisor, Manager

A time for information sharing was given to the Supervisor and Manager.

18. Adjourn

The meeting adjourned at 9:12pm.

Respectfully submitted,

Margaret Shay
Spring Lake Township Deputy Clerk