

**Minutes of a Regular Meeting of the
Spring Lake Township Board of Trustees
June 13, 2016**

A meeting of the Spring Lake Township Board of Trustees was held at the Fire Station on 174th Avenue, Spring Lake, Michigan 49456.

6:00 p.m. Work Session: The Township Board discussed the regulation of short-term rentals of dwellings in the Township, as well as inspection of rental dwellings in the Township, with the Township Manager, the Township Attorney, and the Community Development Director. By consensus the Township Board directed staff to not pursue a general rental inspection ordinance, but to draft a proposed short-term rental ordinance for further review.

1. Call to Order/Roll Call of the Board:

Supervisor Nash called the meeting to order at 7:05 p.m.

Present: John Nash, Jim Koster, Rick Homan, Ron Lindquist, Larry Mierle, and Rachel Terpstra.

Absent: H. Carolyn Boersma.

Participants: Gordon Gallagher, Spring Lake Township Manager; Ronald A. Bultje, Spring Lake Township Attorney; and Lukas Hill, Spring Lake Township Community Development Director.

2. Invocation and Pledge:

Supervisor Nash opened the meeting with a spiritual reading and the Pledge of Allegiance.

3. Public Comment:

Public comment was opened at 7:07 p.m. Steve Kempker, Ottawa County Undersheriff, stated he is a candidate for the Ottawa County Sheriff position. Public comment was closed at 7:12 p.m.

4. Approval of Agenda:

Gallagher asked for the removal of Item D from the Consent Agenda, concerning the Shape Stamping Resolution.

Nash requested that the Consent Agenda include Item E, whereby Dean VanderStelt would become the Zoning Board of Appeals alternate and Tom TenCate would become the Zoning Board of Appeals regular member, because of availability.

Nash asked for the addition of Item 14a, concerning coal tar.

Motion by Lindquist, supported by Terpstra, to approve the Agenda with the revisions. The motion carried unanimously.

5. Approval of Consent Agenda:

Motion by Mierle, supported by Terpstra, to approve the Consent Agenda.

The motion carried unanimously, and it included:

- a. Approval of the May 9, 2016 meeting minutes;
- b. Approval of payment of all fund bills;
- c. Receipt of May 2016 financials;
- d. [Omitted]; and
- e. Appointment of Tom TenCate as a regular Zoning Board of Appeals member, assuming Dean VanderStelt's term, and appointment of Dean VanderStelt as an alternate Zoning Board of Appeals member, assuming Tom TenCate's term.

6. 150th Avenue Property Resolution:

By discussion, the Board noted that it already authorized the sale of property on 150th Avenue, Permanent Parcel No. 70-03-24-100-057, on March 14, 2016.

Motion by Terpstra to adopt the Resolution whereby the Township will remove the restrictive covenants attached as Exhibit A to the Resolution for this property on 150th Avenue. Homan seconded the motion to adopt the Resolution, and it passed unanimously by a roll call vote.

7. Disc Golf Parking Proposal:

Motion by Mierle to approve the bid from Tiles Excavating, Inc., for \$5,013.10, to create a parking lot on the Township property used for disc golf, on Wilson Road, with a size of 115 feet by 64 feet. Terpstra seconded the motion, which passed unanimously with a roll call vote.

By consensus, the Township Board directed Gallagher to pursue the sale of this property on Wilson Road.

8. Mower Purchase - Park Department:

Gallagher noted that staff recommended the approval of two zero-turn mowers. Only one of the mowers is in the current budget. Therefore, staff recommends delaying the budgeted purchase of a leaf vacuum until next year.

Motion by Lindquist to accept the Wolf Kubota bid for a 72 inch mowing deck Kubota diesel, a 60 inch mowing deck Kubota diesel, both with quick dump baggers, for a total price of \$37,891.00. Homan seconded the motion, which passed unanimously with a roll call vote.

9. Tree Removal Proposal - Parks Department:

Gallagher reviewed tree removal quotations from Parks Supervisor Pete Eliopulos. Gallagher noted that the tree described in Site #1, at 16200 Terrace Road, has already fallen over. Township staff will deal with this clean-up administratively.

Motion by Lindquist to table the bids for tree removal at Site #2, River Run Park, and Site #3, Scenic Overlook. Mierle seconded the motion, which passed unanimously.

10. Board Reports - Ambulance, Planning Commission, Zoning Board of Appeals, Treasurer, Clerk:

Board members engaged in a time for information sharing concerning these reports.

11. P.I.G. Sidewalk Special Assessment Contract:

Motion by Lindquist to approve and authorize the execution of the Public Sidewalk Special Assessment Contract with P.I.G. Properties, LLC. Homan seconded the motion, which passed unanimously with a roll call vote.

12. Storm Water Repairs:

Motion by Koster to approve the proposal of \$10,780.00 from Northern Pipeline Contractors, Inc., to fix the storm water pipe on West Spring Lake Road, subject to a request made by the Township that the Ottawa County Road Commission help to pay for this repair. Lindquist seconded the motion, which passed with a unanimous roll call vote.

13. Rycenga Park Bathroom Addition:

Motion by Terpstra to approve the proposal from Post Associates, Inc., to provide architectural drawings for the proposed restroom addition and renovation at Rycenga Park, on an hourly basis, not to exceed \$8,000.00. Lindquist seconded the motion, which passed unanimously with a roll call vote.

14. Cemetery Irrigation:

Gallagher presented the base bid from Ground Control Property Management for \$53,975.08 for certain irrigation system improvements at the Township cemetery. He further noted that new pipe would have to be added, which would increase the bid by \$17,000.00 to \$70,975.08.

Motion by Mierle to approve the bid, subject to a performance bond to ensure the completion of the project, for which performance bond the Township would pay up to \$1,500.00. Homan seconded the motion, which passed with a roll call vote (Koster and Lindquist dissenting).

14a. Coal Tar-Based Sealcoat:

Nash distributed material concerning the risks of coal tar-based sealcoat. He noted that the Ottawa County Road Commission and the Michigan Department of Transportation do not use this material on roads or highways.

Motion by Mierle to have Bultje draft an ordinance for consideration, prohibiting the use of coal tar-based sealcoat in the Township. Homan seconded the motion, which passed unanimously.

15. Water Connections Ordinance Change:

Gallagher noted that staff wants changes made to the Utilities Chapter of the Code of Ordinances, specifically allowing property owners with flaglots (i.e., limited frontage on a public street and greater area removed from the public street) to have the ability to connect to public water.

Bultje indicated that the draft Utility Chapter Amendment Ordinance addresses lots which do not have frontage on a public street at all. The Township Board discussed and by consensus directed staff to revise the Utility Chapter Amendment Ordinance to address not only water connections but also sanitary sewer connections.

16. Lloyd's Bayou Drain Project - Quail & Wierenga Drain:

Motion by Homan to adopt the Resolution for Application for Laying Out and Designating a Drainage District for the Quail & Wierenga Drain. Koster seconded the motion, which passed unanimously with a roll call vote.

Motion by Terpstra to adopt the Resolution for Petition to Locate, Establish and Construct a Drain for the Quail & Wierenga Park Drain. Homan seconded the motion, which passed unanimously with a roll call vote.

17. Board Reports - Supervisor, Manager:

Board members engaged in a time for information sharing.

Mierle suggested that the Township contract with the City of Grand Haven to help finance the preservation of the catwalk on the south pier. By consensus, the Township Board directed Bultje to prepare a proposed contract for this purpose.

Gallagher reported that the developer for Arcadia has requested permission to work in the right-of-way for 148th Avenue, in order to complete water and sewer improvements and road paving requirements for the not-yet finally approved planned unit development. A discussion was held regarding the developer being allowed to do this at the developer's own risk; the developer's contractor to do the work; the Township's engineer to approve the plan and the work; the developer to provide financial security; the developer to do this work without any promise of ultimate approval of the planned unit development; all of this to be subject to the approval of the Ottawa County Road Commission, and set forth in a contract to be prepared by Bultje and executed by Township staff with the developer.

Motion by Mierle to authorize Bultje to prepare a contract and staff to then present it to the developer in accordance with this discussion. Homan seconded the motion, which passed unanimously.

18. Adjourn:

The meeting adjourned at 9:45 p.m.

Respectfully submitted,



Ronald A. Bultje,
Spring Lake Township Attorney and
Recording Secretary

RAB/skc