



Automatic Payment Enrollment Form

The Township of Spring Lake is setting up a voluntary Automatic Bill Payment Program for the water and sewer utility bills. Once you enroll in the program, your bills will be paid directly from either your checking or savings account. **Payments will be drawn from your account fourteen (14) calendar days after the bills are printed and mailed.**

There are several benefits to enrolling in the Automatic Bill Payment Program.

- ❖ Payments are not delayed or lost in the mail.
- ❖ You save money on postage.
- ❖ Payments are made on the scheduled date. So there are no worries of late fees or possible shut offs.
- ❖ Bills get paid while you are out of town, on vacation or gone for the winter season.
- ❖ Automatic Bill Payment is simple to initiate.

To enroll in the Automatic Bill Payment program, just detach and complete the Automatic Payment Enrollment Form. **Please return the form with a voided check** (for account verification) to:

Spring Lake Township
Attn: Water Dept.
101 S. Buchanan Street
Spring Lake, MI 49456

Name: _____

Service Address: _____

Phone Number: _____

YOU MUST INCLUDE A CHECK WITH THIS FORM. We can use the check you are paying your current bill with or a copy of the check you wish to use.

Next billing ACH should be effective: _____

Signature: _____ Date: _____

Payments will be drawn from your account fourteen (14) calendar days after the bills are printed and mailed.

If you have any questions, please contact Barb at (616) 842-0598 or Rhonda at (616) 842-0080 at the Township Hall during regular business hours.

Spring Lake Township



Water & Sewer Automatic Payment Program

Spring Lake Township
101 S. Buchanan Street
Spring Lake, MI 49456

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(616) 842-0080
(616) 844-2124 Fax