

**Minutes of a Regular Meeting of the
Spring Lake Township Board of Trustees
February 9, 2015**

A meeting of the Spring Lake Township Board of Trustees was held at the Spring Lake Township Hall at 106 S. Buchanan, Spring Lake, MI 49456.

6:00pm Work session: 2015/16 Budget; Fire Department Capital Replacement Plan

1. Call to Order/Roll Call of the Board:

Supervisor Nash called the meeting to order at 7:08pm.

Present: John Nash, Carolyn Boersma, Jim Koster, Rick Homan, Ron Lindquist Larry Mierle, Rachel Terpstra

Absent: None

Participants: Gordon Gallagher, Spring Lake Township Manager; Ron Bultje, Spring Lake Township Attorney

2. Invocation and Pledge:

Supervisor Nash opened the meeting with a spiritual reading and the pledge of allegiance.

3. Public Comment:

Public comment was opened at 7:10pm and closed at 7:11pm. Three comments were offered at this time.

4. Approval of Agenda:

Motion by Lindquist, support by Homan to approve the agenda with the addition of 13a Closed Session to Discuss Potential Leasing of Property; and minor changes to correct the agenda, switch items 8 and 11, change the second item 10 to 10a. The motion carried unanimously.

5. Approval of Consent Agenda:

Motion by Mierle, support by Lindquist to approve the consent agenda. With a unanimous vote the motion carried.

- a. Approve January 12 & 26, 2015 Regular/Closed Session Minutes
- b. Approve payment of all fund bills
- c. Receive January 2015 Financials

6. Dutch Girl Brewery Liquor License Request

Kelly Rozema Finchem would like to open a micro-brewery at 14964 Cleveland St, next to Alles Tire. A preliminary step to obtaining the necessary liquor license from the state is a public hearing and an approved resolution by the Township Board. Kelly Finchem was present to describe her new venture and answer any questions the Board may have. **Motion** by Terpstra, support by Homan to set the public hearing for the 2/23/2015 Board of Trustees meeting, at 7:00pm, to be held at Fire Station #2 at 14964 174th Ave, Spring Lake, MI 49456. The motion carried unanimously

7. Zoning Ordinance Text Amendment - Chickens

The Planning Commission had drafted, and sent to the Board for consideration, a zoning text amendment ordinance specifically pertaining to the regulation of animals. The amendment would take the special use process out of the keeping of chickens (hens). After some discussion, some clerical changes were made to the section relating to the keeping of chickens as follows: C2 – change parcel to lot; C4 – had in the first sentence “in the side or rear yard” after enclosure and delete the second sentence; C6 – Take out “and fenced enclosure” from the first sentence. Motion by Lindquist, support by Homan to adopt the Zoning Text Amendment Ordinance as revised. [RC] The motion carried unanimously.

8. Boards and Commission Appointments

Supervisor Nash re-appointed Dennis Masson to the Planning Commission, term to expire on 3/31/2018.

Motion by Terpstra, support by Mierle to approve the appointment. The motion carried unanimously.

Motion by Mierle, support by Lindquist to re- appoint Doug Noren to the Zoning Board of Appeals, term to expire 3/31/2018. The motion carried unanimously. **Motion** by Mierle, support by Terpstra to re-

appoint Joan Board to the Recreation Committee, term, to expire 3/31/2018. The motion carried

unanimously. **Motion** by Nash, support by Lindquist to appoint Crystal Morgan to the Recreation

Committee, term to expire 3/31/2018. The motion carried unanimously. **Motion** by Lindquist, support by Homan to re-appoint Margaret Shay to the Wetland Review Board, term to expire 3/31/2018. The motion carried unanimously.

9. Board Reports

A time for information sharing was given to various Board members.

10. Board Salary Resolutions

Every year, 30 days prior to the annual meeting, the Board passes salary resolutions for compensation to be considered and voted on by the electors at the annual meeting. This year again, the Board approved all resolutions with no change to the salaries.

Motion by Lindquist, support by Homan to have the salary for statutory duties of the Supervisor remain at \$15,600.00. [RC] With a unanimous vote the motion carried.

Motion by Lindquist, support by Terpstra to have the salary for statutory duties of the Clerk remain at \$30,000.00. [RC] With a unanimous vote the motion carried.

Motion by Lindquist, support by Homan to have the salary for statutory duties of the Treasurer remain at \$12,000.00. [RC] With a unanimous vote the motion carried.

Motion by Lindquist, support by Homan to have the salary for statutory duties of the 4 Trustees remain at \$4,000.00. [RC] With a unanimous vote the motion carried.

10a. 2015 Goals

Motion by Boersma, support by Lindquist to accept as presented the Spring Lake Township 2015 Strategic Plan with Goals and Objectives. The motion carried unanimously.

11. Recreation Plan Public Hearing

The 5 units of government that comprise northwest Ottawa County collaboratively hired PM Blough, Inc to create a 5 year community parks and recreation plan. This also included a parks and recreation plan for each individual municipality. The next step in the process is to hold a public hearing to give residents a chance to voice their thoughts on the plan. The plan was available for viewing on line and at the administrative offices of all municipalities involved. Pam Blough, from PM Blough, Inc was presented the document, specifically as it pertained to Spring Lake Townships section.

Supervisor Nash opened the public hearing at 8:14pm. **Motion** by Boersma, support by Mierle to close the public hearing at 8:15pm. No comments were received.

After some discussion a **motion** was made by Lindquist, with support by Mierle to approve the section on the Spring lake Township Goals and Objectives with the inclusion of the Township mission statement; 4e – add Little Black Lake; 7e – add Spring Lake; and include a provision for maintenance. A roll call vote carried with Nash being the dissenting vote. **Motion** by Lindquist, support by Terpstra to adopt the Resolution of “A Community Parks and Recreation Plan of Northwest Ottawa County 2015-2019”. [RC] The motion carried unanimously.

12. Cemetery Road Bids

Bids for extending the cemetery drive to the west were received and opened. Kevin Kieft from Prein & Newhof prepared the bid tabulation and Notice of Award. The recommendation is to award the contract to Tiles Excavating, who was also the low bidder at \$31,722.60. **Motion** by Lindquist, support by Mierle to award the bid to Tiles excavating for \$31,722.60. [RC] The motion carried unanimously.

13. Reports

A time for information sharing was given to the Supervisor and Manager.

13a. Closed Session

Motion to go into closed session at 9:20pm to discuss potential leasing of property was made by Lindquist and supported by Mierle. With a roll call vote the motion carried.

The Board came out of closed session at 9:29pm.

14. Adjourn

The meeting adjourned at 9:30pm.

Respectfully submitted,

H. Carolyn Boersma, CMC
Spring Lake Township Clerk