

**Minutes of a Regular Meeting of the
Spring Lake Township Board of Trustees
September 8, 2014**

A meeting of the Spring Lake Township Board of Trustees was held at the Spring Lake Township Hall at 106 S. Buchanan, Spring Lake, MI 49456.

6:00pm Work session: 2013/14 Audit Report, Discussion on Accessory Buildings

1. Call to Order/Roll Call of the Board:

Supervisor Nash called the meeting to order at 7:07pm.

Present: John Nash, Carolyn Boersma, Jim Koster, Rick Homan, Ron Lindquist, Larry Mierle, Rachel Terpstra

Absent: None

Participants: Gordon Gallagher, Spring Lake Township Manager; Ron Bultje, Spring Lake Township Attorney

2. Invocation and Pledge:

Supervisor Nash opened the meeting with a spiritual reading and the pledge of allegiance.

3. Public Comment:

Public comment was opened at 7:12pm and closed at 7:15pm. One comment was offered at this time.

4. Approval of Agenda:

Motion by Mierle, support by Lindquist to approve the agenda with these modifications: move 11 Kelly Street Assessment to 6a; move 8 Zoning Text Amendments to 6b; add 13a Legal Action Regarding Residential Maintenance issue. The motion carried unanimously.

5. Approval of Consent Agenda:

Motion by Lindquist, support by Homan to approve the consent agenda. With a unanimous vote the motion carried.

- a. Approve August 11, 2014 Regular and Closed Session Minutes
- b. Approve payment of all fund bills
- c. Receive August 2014 Financials

6. Renewal of Leaf Processing Services Contract – Bottoms Up

Bottoms Up Topsoil is a company that mixes dredge material with composted leaves. This product is possible because of a cooperative arrangement between the 5 communities in NW Ottawa County. In 2009 a 5-year agreement was entered into to share in the cost of leaf recycling and associated equipment. The agreement is up for renewal. **Motion** by Nash, support by Mierle to approve the agreement as presented and authorize the Supervisor and Clerk to sign the appropriate documents. [RC] The motion carried unanimously.

7. Almond Products Road Extension

For several months staff has been working with Almond Products on a potential road extension on the south part of their property. Our Township Attorney has prepared for review by the Board an appropriate resolution to accomplish this project. A **motion** was made by Lindquist, supported by Homan, to approve the Agreement for Easement and Maintenance between the Township and Pioneer Real Estate (Almond Products), and to authorize the Supervisor and the Clerk to sign that Agreement, in substantially the form drafted by the Township Attorney, draft date of September 4, 2014. With a roll call vote the motion carried unanimously.

8. Zoning Text Amendments – Moved to 6b

The Planning Commission voted to send certain text amendments to the Zoning Ordinance to the Board for consideration.

Section 1 - Waterfront and Setbacks: **Motion** by Lindquist, support by Nash to approve section 1 as presented, draft date 8/11/2014. [RC] The motion carried unanimously.

Section 2 – Dimensional Standards R-1: **Motion** by Mierle, support by Boersma to send section 2 back to the PC to consider the 8-foot side yard setback. [RC] With Lindquist as the dissenting vote, the motion carried.

Section 3 & 4 - Sign Illumination: **Motion** by Lindquist, support by Homan to approve sections 3 & 4 as written, draft date 8/11/2014. [RC] The motion carried unanimously.

Section 5 - Keeping of Farm Animals: **Motion** by Lindquist, support by Homan to approve section 5 with a modification to the language; change “chickens” to “Hens Only” or “Hens” where applicable. [RC] With Nash, Boersma, and Mierle as the dissenting votes, the motion carried.

9. Cemetery Irrigation

The Township received two bids for irrigation of the east side of the cemetery. Approval of the low bid will provide for complete (automated) irrigation for the entire east side of the cemetery. The low bidder was Krause Brothers for \$40,356.00. **Motion** by Lindquist, support by Homan to accept Krause Brothers as the contractor with a cost not to exceed \$42,000.00. [RC] With Nash as the dissenting vote, the motion carried.

10. Board Reports

A time for information sharing was given to various Board members.

11. Kelly Street Assessment – Moved to 6a

At the August Board meeting there was a short discussion of the possibility of setting up an assessment to complete a water main project down a private drive on Kelly Street. Since the last meeting staff has researched the project, and worked to build consensus among the 4 affected neighbors (not just the one whose water service ruptured). Bids were also requested from Tiles Excavating and Northern Pipeline. A proposal from Tiles was received. Northern Excavating stated that they would not be able to get to the project before November. As of this report, there is not total neighborhood buy in. If the four neighbors agree, the proposal will be to complete this project and assess 100% of the costs to the improved properties. **Motion** by Boersma, support by Terpstra to approve the project based on 8% financing up to 20 years, the length to be decided by the 4 affected homeowners; a signed agreement of cost between the 4 homeowners; and a contract of cost and payment schedule signed with each individual homeowner and the Township to be recorded with the Register of Deeds. [RC] The motion carried unanimously.

12. St Lazar/Walborn Easement & Pump Station

As a result of new construction, a water main will be looped and a pump station will need to be constructed. The work will be sent out for bid.

13. Ferrysburg Agreement (North Shore Estates Road Project)

Spring Lake Township has contracted with Jackson Merkey to repave North Shore Estates Road in the Township. The City of Ferrysburg has indicated a willingness to complete the other section of this road that is located within the City of Ferrysburg. The easiest way to accomplish this is to add the Ferrysburg section to our contract with Jackson Merkey. In order to do this, we need an agreement with the City of Ferrysburg to pay for their section of the road. An agreement was submitted by Ferrysburg for consideration. **Motion** by Lindquist, support by Terpstra to approve the “Agreement to Reimburse Costs of North Shore Estates Road in City of Ferrysburg” and authorize the Supervisor to sign the agreement. [RC] The motion carried unanimously.

13a. Legal Action Regarding Residential Maintenance Issue

Motion by Lindquist, support by Terpstra to authorize Circuit Court action to initiate property cleanup against a certain resident. The motion carried unanimously.

14. Reports

A time for information sharing was given to the Supervisor and Manager.

15. Adjourn

The meeting adjourned at 10:20pm.

Respectfully submitted,

H. Carolyn Boersma, CMC
Spring Lake Township Clerk