

**Minutes of a Regular Meeting of the  
Spring Lake Township Board of Trustees  
May 12, 2014**

A meeting of the Spring Lake Township Board of Trustees was held at the Spring Lake Township Hall at 106 S. Buchanan, Spring Lake, MI 49456.

**6:00pm Work session:** 2013 Fire Department Report presented by Chief Sipe; Harry Burkholder from LIIA, was in town meeting with different groups interviewing and information gathering for the Arts, Culture and Recreation study being done jointly by all area municipalities.

**1. Call to Order/Roll Call of the Board:**

Supervisor Nash called the meeting to order at 7:02pm.

Present: John Nash, Carolyn Boersma, Jim Koster, Rick Homan, Ron Lindquist, Larry Mierle, Rachel Terpstra

Absent: None

Participants: Gordon Gallagher, Spring Lake Township Manager; Ron Bultje, Spring Lake Township Attorney

**2. Invocation and Pledge:**

Supervisor Nash opened the meeting with a spiritual reading and the pledge of allegiance.

**3. Public Comment:**

Public comment was opened at 7:03pm and closed at 7:10pm. One comment was offered at this time.

**4. Approval of Agenda:**

**Motion** by Lindquist, support by Mierle to approve the agenda, reversing item 6, Approval of Bottema Signing; and 11, Four Pointes Agreement/Museum Agreement. The motion carried unanimously.

**5. Approval of Consent Agenda:**

**Motion** by Lindquist, support by Mierle to approve the consent agenda. With a unanimous vote the motion carried.

- a. Approve April 14, 2014 Minutes
- b. Approve payment of all fund bills
- c. Receive April 2014 Financials

**6. Four Pointes Agreement/Museum Agreement**

At our last meeting the Board authorized placing the Four Pointes millage request and the Museum millage request on the August 5<sup>th</sup> Primary ballot. The Township is required to have an agreement with each of these entities that list how these tax funds will be spent. **Motion** by Lindquist, support by Terpstra to approve and authorize the Supervisor and Clerk to sign the North Ottawa Council on Aging (dba Four Pointes) Appropriation Agreement. The motion carried unanimously. **Motion** by Lindquist, support by Mierle to approve and authorize the Supervisor and Clerk to sign the Spring Lake Township and Tri-Cities Historical Museum Appropriation Agreement. The motion carried unanimously.

## **7. Budget Amendment – North Shore Estate Road**

With the upcoming Special Assessment District, a separate fund should be used to account for the Assessment revenue and the construction expense for the NSEA Road Project. The proposed budget amendment would allow for this new account. **Motion** by Lindquist, support by Terpstra to approve the amendment as proposed. [RC] The motion carried unanimously.

## **8. MNRTF Project Agreement – Hines Property**

In order to receive the allocated monies to help purchase the Hines property on Little Black Lake, the State requires that the governing body to formally accept the grant and approve an agreement for acquisition of the property. **Motion** by Terpstra, support by Homan to approve the “Resolution Accepting a Michigan Natural Resources Trust Fund Grant and Approving the Project Agreement for Acquisition of 30 Acres of Open Space commonly known as the Hines Property located on and Fronting on Little Black Lake (MNRTF Project #TF13-104). With no dissenting votes the motion carried.

## **9. Generation Care Wellness Proposal**

Staff has been working on setting up a wellness program for Spring Lake Township (at the continuous prodding of the Township Supervisor). One of the challenges is that due to HIPPA requirements, most health related information must be kept confidential. We have been seeking a “Third Party Administrator” for assisting with a meaningful wellness program. There are many challenges in setting up such a program. Another challenge is that only about ½ of our staff is full time (with health benefits). Fortunately, we have a very good incentive opportunity. As part of our benefit package, SLT provides a contribution to a Health Savings Account for each of our full-time employees. The plan is to initially require several things: an annual physical (including typical testing – blood glucose, cholesterol, etc.), and completing a health risk appraisal. In future years there will likely be goal setting and other health related requirements. **Motion** by Nash, support by Homan to accept the proposal from Generation Care to be the third party administrator of the wellness program. The motion carried unanimously.

## **10. Board Reports**

A time for information sharing was given to various Board members.

## **11. Approval of Bottema Signing**

On February 18<sup>th</sup> the Township Board authorized the purchase of the Bottema property. Here is the information from the meeting minutes:

“The Township had an option to purchase the (Bottema) property for \$45,000.00. **Motion** by Mierle, support by Homan to exercise the option and purchase the property and authorize the Supervisor and Clerk to sign the purchase documents. [RC] The motion carried unanimously.” Excerpt from the February 18, 2014 Minutes

The closing was scheduled for May 1, 2014. The issue is that Supervisor Nash was out of town. In order to meet the Bottema’s desire to close, Manager Gallagher signed the closing documents.

**Motion** by Terpstra, support by Homan to authorize Manager Gallagher as the sole signature on the Bottema Property purchase. The motion carried unanimously.

## **12. Technology Collaborative Agreement**

Since early 2012, at Supervisor Nash’s prodding, many public entities within and with Ottawa County entered a collaborative agreement and hired Plante Moran to do a telephony study that would possibly help all to find a solution that maintained or reduced our individual costs while raising our expectations

in terms of sophistication and adaptability to future technologies. A proposed formal collaborative agreement between all of the northwest Ottawa County entities participating in the study will need to be approved to go further with the process. **Motion** by Boersma, support by Homan to approve the “Agreement for Ottawa County Telephony Collaborative” as presented. [RC] With no dissenting votes the motion carried.

**13. Waste Haulers Agreements**

Spring Lake Township has an ordinance that requires companies that haul and dispose of refuse within the Township to receive a license to operate. The four companies that currently provide service in Spring Lake Township are Republic Services (Allied Waste), RMS, Lake Effect and Waste Management. The proposed Waste Hauler agreements are the same as last year with no change to rates and fees. **Motion** by Mierle, support by Lindquist to approve the Waste Hauler Agreement as presented with Lake Effect Disposal, RMS Disposal, and Republic Services. [RC] With no dissenting votes the motion carried.

**14. Reports**

A time for information sharing was given to the Supervisor and Manager.

**15. Closed Session to consider possible purchase of real property.**

**Motion** by Lindquist, support by Homan to go into closed session at 8:28pm to consider the purchase of real property. [RC] The motion carried unanimously.

The Board came out of closed session at 9:20pm.

**16. Adjourn**

The meeting adjourned at 9:25pm.

Respectfully submitted,

H. Carolyn Boersma, CMC  
Spring Lake Township Clerk