

**Minutes of a Regular Meeting of the
Spring Lake Township Board of Trustees
December 8, 2014**

A meeting of the Spring Lake Township Board of Trustees was held at the Spring Lake Township Hall at 106 South Buchanan, Spring Lake, Michigan 49456.

6:00 p.m. Work Session: The Board met with David Miller, Chamber of Commerce Economic Development Director. The Fire Department report was given.

1. Call to Order/Roll Call of the Board:

Supervisor Nash called the meeting to order at 7:00 p.m.

Present: John Nash, Jim Koster, Larry Mierle, and Rachel Terpstra.

Absent: H. Carolyn Boersma, Ron Lindquist, and Rick Homan.

Participants: Gordon Gallagher, Spring Lake Township Manager; Ronald A. Bultje, Spring Lake Township Attorney; Lukas Hill, Spring Lake Township Community Development Director.

2. Invocation and Pledge:

Supervisor Nash opened the meeting with a spiritual reading and the Pledge of Allegiance.

3. Public Comment:

Public comment was opened at 7:03 p.m., and closed immediately. There was no public comment.

4. Approval of Agenda:

Motion by Mierle, supported by Terpstra, to approve the agenda with the following revisions:

- 7. Budget adjustments - deleted;
- 7. Coastal Zone Management Grant - added;
- 13a. Little Black Lake property purchase – added.

With a unanimous vote the motion carried.

5. Approval of Consent Agenda:

Motion by Mierle, supported by Terpstra, to approve the consent agenda for:

- a. November 10, 2014 minutes;
- b. Payment of all fund bills;
- c. Receipt of November 2014 financials;
- d. 2015 Board meeting schedule; and
- e. 2015 holiday schedule.

With a unanimous vote the motion carried.

6. Resolution Accepting CGAP Grant For Space Sharing of Village Hall:

Gallagher explained that both the Village and the Township must accept the grant by December 29, 2014, although they will have two years to spend the dollars.

Terpstra moved to adopt the Resolution Accepting the CGAP Grant for Space Sharing at Village Hall (a copy of the Resolution is on file). Mierle seconded the motion, which passed unanimously with a roll call vote.

7. Coastal Zone Management Grant - Application to Prepare Parks Plan for Little Black Lake Park:

Gallagher explained this is a \$22,000.00 project to improve access to Little Black Lake. The grant would be for 50 percent of the project, with the remaining 50 percent paid by the Township.

Mierle moved to approve the Resolution Approving Submission of Coastal Grant Application to Prepare a Parks Plan for [Little] Black Lake Park, to Perform a Natural Features Inventory for [Little] Black Lake Park and Township Owned Spaces Along the Grand River, and to Conduct a Township Wide Natural Features Inventory (a copy of the Resolution is on file). Terpstra seconded the motion, which passed unanimously with a roll call vote.

8. Job Description for Public Services Tech. I - Grounds:

The above-referenced job description for a new full time employee was reviewed.

Mierle suggested adding chainsaws to the list of power equipment described in Item 2 of "Essential Job Functions."

Terpstra moved to approve the job description with the chainsaw addition. The motion was supported by Mierle, and it passed unanimously with a roll call vote.

9. Board Reports:

There were no additional reports received from Board members regarding Ambulance, Planning Commission, Zoning Board of Appeals, Treasurer, or Clerk matters.

10. 2015 Water/Sewer Rates:

Gallagher noted that staff recommends a five percent increase in sewer rates, and a two percent reduction in water rates, for each of the next two years. This will be considered by the Board in January, 2015.

11. Resolution of Intent to Bond - Fire Station:

Mierle moved to adopt the Resolution to Purchase, Acquire and Construct Capital Improvements Within the Township and to Publish Notice of Intent to Issue Municipal Securities, all pertaining to the proposed new Fire Station (a copy of the Resolution is on file). The motion was seconded by Terpstra, and it passed unanimously with a roll call vote.

12. Recreation Plan Projects:

Hill presented a list of possible recreation plan projects.

13. North Shore Estates - Private Road Special Assessment District:

Gallagher indicated that the Township had been asked to extend the possible payment period for individuals in the special assessment district from four years to 10 years. Further, Bultje noted that the contribution received from the North Shore Estates Association, Inc. had increased from \$100,000.00 to \$140,000.00, and that the first payment from the property owners in the special assessment district was not due until December 1, 2015.

Terpstra moved to adopt a revised Resolution #4 for the special assessment district, with the above-noted revisions (a copy of the Resolution is on file). Mierle seconded the motion, which passed unanimously with a roll call vote.

14. Hines Property Purchase on Little Black Lake:

Mierle moved to authorize the Supervisor and the Clerk to sign the Purchase Agreement and other relevant documents to close on the purchase of the Hines property on Little Black Lake. Terpstra seconded the motion. Gallagher noted that the total purchase price is \$156,000.00, and the Township has a 60 percent grant. The motion passed unanimously with a roll call vote.

15. Supervisor Report:

Nash reported that the Township will pay \$250.00 into the Ottawa County Speaker Fund as compensation for the facilitation work performed for the Township by Ottawa County personnel.

16. Manager Report:

- a. Gallagher presented his December 8, 2014 memorandum to Seal Bond, giving permission to pile snow on Township property during the coming winter.
- b. Gallagher reviewed a December 5, 2014 memorandum from Hill concerning fees for the keeping of chickens in the Township.
- c. Gallagher described the steps to be taken in order for Harbor Transit services to be provided throughout the Township, beginning approximately September 1, 2015.
- d. Bultje explained a proposed Resolution to Impose a Medical Marihuana Moratorium on Provisioning Centers, in the event the Michigan Legislature adopts pending legislation and gives it immediate effect, allowing provisioning centers but giving the Township the ability to opt out of that allowance.

Nash moved to approve the moratorium Resolution (a copy of the Resolution is on file). Mierle seconded the motion, which passed unanimously with a roll call vote.

17. Adjourn:

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ronald A. Bultje', with a long horizontal flourish extending to the right.

Ronald A. Bultje,
Spring Lake Township Attorney and
Recording Secretary

RAB/skc
SLT 280 2014 December 8 Board Meeting Minutes