

**Minutes of a Regular Meeting of the
Spring Lake Township Board of Trustees
March 10, 2014**

A meeting of the Spring Lake Township Board of Trustees was held at the Spring Lake Township Hall at 106 S. Buchanan, Spring Lake, MI 49456.

6:00pm Work session:

1. Call to Order/Roll Call of the Board:

Supervisor Nash called the meeting to order at 7:05pm.

Present: John Nash, Carolyn Boersma, Jim Koster, Rick Homan, Ron Lindquist, Larry Mierle

Absent: Rachel Terpstra

Participants: Gordon Gallagher, Spring Lake Township Manager; Ron Bultje, Spring Lake Township Attorney

2. Invocation and Pledge:

Supervisor Nash opened the meeting with a spiritual reading and the pledge of allegiance.

3. Public Comment:

Public comment was opened at 7:07pm and closed at 7:08pm. Two comments were offered at this time.

4. Approval of Agenda:

Motion by Mierle, support by Lindquist to approve the agenda as modified; move 5d Board and commission appointments to 7a. The motion carried unanimously.

5. Approval of Consent Agenda:

Motion by Mierle, support by Lindquist to approve the consent agenda. With a unanimous vote the motion carried.

- a. Approve February 10 & 18, 2014 Minutes
- b. Approve payment of all fund bills
- c. Receive February 2014 Financials

6. North Shore Estates SAD Public Hearing

At the February 18 meeting the Board passed a resolution to set a public hearing to consider the need of a special assessment district to assess the property owners for paving the road. Supervisor Nash opened the public hearing at 7:12pm.

The following owners of property on North Shore Estates Rd. came to show their support for the project:

David Baines, 17885

Tom Thornhill, 18366

Chuck Hettenbach, 18013

Bob Landman, 18287

Peter and Mary Herkner, 17755

Steve and Kathryn Bandstra, 18325

Tom Peterson, 17665

Beverly Cooper, 18212

Motion by Lindquist, support by Mierle to close the public hearing at 7:17pm. The motion carried unanimously.

Motion by Boersma, support by Mierle to approve Resolution #2 which establishes the need for the project and directs the Township Manager to make an assessment roll that includes all the parcels to be assessed. [RC] The motion carried unanimously. **Motion** by Boersma, support by Homan to approve Resolution #3 which sets the public hearing on the assessment roll of all parcels for the North Shore Estates road pavement project. [RC] The motion carried unanimously.

7. 2014/15 Budget Public Hearing

Manager Gallagher presented the budget for the 2014/15 fiscal year. Supervisor Nash opened the public hearing at 7:45pm. **Motion** by Lindquist, support by Mierle to close the public hearing at 7:46pm. No comments were offered. The motion carried unanimously. Action will be taken on the budget at the March 24, 2014 Board meeting.

7a. Board and Commission Appointments

Motion by Homan, support by Lindquist to ratify the appointment of Russ Tiles and Greg Latsch to the Planning Commission. The motion carried unanimously.

Motion by Homan, support by Lindquist to appoint Ginger Brege to the Zoning Board of Appeals. The motion carried unanimously.

Motion by Homan, support by Lindquist to appoint Jerry Rabideau and Jennifer Boodt to the Recreation Committee. The motion carried unanimously.

Motion by Homan, support by Lindquist to appoint Joe VonWaldhe and Jack Adkins to the Wetland Review Board. The motion carried unanimously.

8. Board Reports

A time for information sharing was given to various Board members and Manager.

9. 2013/14 Budget Amendments

Based on a review of the 2/28/14 financial statement, there are several adjustments to the budget that are being recommended at this time. There is an increase in total appropriations and revenues, which requires an amendment to the General Appropriations Act. **Motion** by Lindquist, support by Homan to adopt the amended 2013/14 General Appropriations Act, draft date 3/5/14 as presented. [RC] The motion carried unanimously.

GENERAL FUND	ACCOUNT DESCRIPTION	BEGINNING	INCREASE	DECREASE	ENDING
Revenue:					
101-000-574.000	State Shared Revenue	862,700	25,000	-	887,700
101-000-676.004	Election Reimbursements	-	2,000		2,000
Expense:					
101-101	Township Board (2)	29,000		2,000	27,000
101-102	General Government (1)	86,400	2,000		88,400
101-172	Township Manager (1)	138,200	8,000		146,200
101-191	Elections (1)	10,500	2,000	-	12,500
101-209	Assessor (1)	234,500	6,000		240,500
101-276	Cemetery (1)	146,500	18,000		164,500
101-410	Planning (2)	179,000		5,000	174,000
101-450	Road Construction (2)	50,000		5,000	45,000
101-756	Parks (1)	231,800	40,000	-	271,800

10. Emergency Plan

The plan (and authorizing resolution) was drafted to ensure compliance with the Ottawa County Emergency Management Plan. Because of this compliance, once this plan is passed, SLT will be eligible for disaster aid in the event of a major disaster. **Motion** by Lindquist, support by Mierle to approve the Emergency Management Resolution and approve the “Support Emergency Operations Plan For Spring Lake Township” with a correction to page 15, Financial Services. In the first sentence change Finance Director to Clerk. [RC] The motion carried unanimously.

11. Finance Agreement

Spring Lake Township is currently being assisted by Ottawa County with a shared Finance Director. Marv Hinga works for Ottawa County; however his time is being spent in Spring Lake. He spends M-W-F at the Village of Spring Lake and T-TH at Spring Lake Township. The County has prepared an agreement for this “Pilot” project. The agreement is for now through June 30, 2014. Motion by Mierle, support by Koster to approve and authorize the Supervisor and Clerk to sign the “Agreement for Finance Director, Local Government Administrative Services” with these changes to section 9: effective date of February 27, 2014, and strike the last sentence. [RC] The motion carried unanimously.

12. Bike Path Millage Renewal

In 2004 the voters of Spring Lake approved a .5000 millage for bike paths. Since that time the millage has been reduced to .4946. The millage has allowed the Township to build and maintain an exceptional bike path system. Additionally, it has provided matching funds for over \$2M in State and Federal grant funds to complete the North Bank Trail and the new West Spring Lake Road Bridge project. The millage is up for renewal on the August 5th primary ballot. Action will be taken on the language at the April 14, 2014 Board meeting.

13. Recreation Proposal

For over a year the 5+ communities of northwest Ottawa County have been exploring ways to provide funding for Arts & Culture. One of the ways that has been discussed (on several occasions) is to combine Arts & Culture funding with recreation funding through a broad regional collaborative. This funding would most likely take the shape of a future millage request. A moderate to low tax millage spread over our large common tax base should provide increased operational funding for both NORA and SLARA as well as providing funding for Arts & Culture. To facilitate the formation of this idea we are considering bringing in a non-biased and well respected person (Harry Burkholder from LIAA) to conduct stakeholder interviews and provide a framework for how this may be accomplished in our area. Harry is already familiar with the area because he assisted NORA with their recent 5-year Recreation Plan and by-law amendments. Attached is a proposal received from LIAA. The total is just under \$2,500. Staff is recommending that the Board moves ahead with the following cost split: City of Grand Haven, Grand Haven Township and Spring Lake Township \$620 each, Village of Spring Lake and the City of Ferrysburg \$310 each.

Motion by Mierle, support by Lindquist to approve the recommendation as submitted. [RC] The motion carried unanimously.

14. Reports

A time for information sharing was given to the Supervisor..

15. Adjourn

The meeting adjourned at 8:48pm.

Respectfully submitted,

H. Carolyn Boersma, CMC
Spring Lake Township Clerk