

**Minutes of a Regular Meeting of the
Spring Lake Township Board of Trustees
June 10, 2013**

A meeting of the Spring Lake Township Board of Trustees was held at the Spring Lake Township Hall at 106 S. Buchanan, Spring Lake, MI 49456.

6:00pm Work session: The Board discussed a possible special assessment district for the fire department.

1. Call to Order/Roll Call of the Board:

Supervisor Nash called the meeting to order at 7:03pm.

Present: John Nash, Carolyn Boersma, Jim Koster, Rick Homan, Ron Lindquist, Larry Mierle

Absent: None

Participants: Gordon Gallagher, Spring Lake Township Manager, Ron Bultje, Spring Lake Township Attorney

2. Invocation and Pledge:

Supervisor Nash opened the meeting with a spiritual reading and the pledge of allegiance.

3. Public Comment:

Public comment was opened at 7:04pm and closed at 7:08pm. No comments were offered at this time. Noah Molyneux presented his Eagle Scout project to the Board. He had walked the whole cemetery to identify all of the veterans and placed a flag on each grave.

4. Approval of Agenda:

Motion by Lindquist, support by Homan to approve the agenda with the addition of 15a Special Assessment Resolution. The motion carried unanimously.

5. Approval of Consent Agenda:

Motion by Lindquist, support by Mierle to approve the consent agenda.

With a unanimous vote the motion carried.

- a. Approve May 13, 2013 Minutes
- b. Approve payment of all fund bills
- c. Receive May 2013 Financials
- d. Accept Cihak Resignation

6. IFT District Amended – Integricoat, Inc:

Graham Howe, owner of Integricoat Inc., presented to the Board his plan for making an investment in building renovations and new personal property. In order to be considered for an IFEC for the new building work, it is recommended that the entire site be recognized as an Industrial Development District. Currently the existing Industrial Development District is limited to the current building envelope.

Supervisor Nash opened the public hearing at 7:13pm. David Miller, Economic Development Director for the Chamber of Commerce, spoke in favor of approving the request.

Motion by Boersma, support by Mierle to close the public hearing at 7:14pm. With a unanimous vote the motion carried.

Motion by Boersma, support by Homan to approve and authorize the Supervisor and Clerk to sign the Resolution granting the amendment to the District as presented. [RC] The motion carried unanimously.

7. IFEC Request – Integricoat, Inc:

Integricoat Inc. is considering investing \$783,551 at their site on 148th Avenue. They are requesting that the Township Board grant an Industrial Facilities Exemption of 50% for 12 years on their new investment. It is anticipated that this investment will add 4 jobs to the site.

Supervisor Nash opened the public hearing at 7:23pm. David Miller, Economic Development Director for the Chamber of Commerce, spoke in favor of approving the request.

Motion by Mierle, support by Lindquist to close the public hearing at 7:24pm. With a unanimous vote the motion carried.

Motion by Boersma, support by Homan to approve and authorize the Supervisor and Clerk to sign the Resolution granting the IFEC request for 12 years at 50% as presented. [RC] The motion carried unanimously.

8. Public Hearing – Consideration of Abandonment of a Road End on Howard Street

The Lamancusa family is requesting the Township Board consider abandoning a street right of way in the Howard Street Area. The street has never been developed and it runs between their property and their neighbor. The Lamancusas have put together an official request and have provided pictures. The Board has previously discussed this matter. The Lamancusa family would like the board to take action on their request. At the last meeting the Township Board determined that it would be appropriate to hold a Public Hearing to determine the neighborhood's interest in this request.

Supervisor Nash opened the public hearing at 7:25pm.

Jim Kuczma, 15474 Howard St – spoke against approving the abandonment of the street end

Bernard Lamancusa, 15490 Howard St – Noted that they needed to street end abandoned so that he could fix the foundation of his house

Randy Purdy, 15496 Howard – Submitted a written comment

Barbara Lamancusa, 15490 Howard St – Stated that their house was built in 1929 and was placed on the lot line.

It was mentioned to the Lamancusas that they could possibly approach Ottawa County Road Commission for an easement for the portion of land that their house is sitting on.

Motion by Mierle, support by Homan to close the public hearing at 7:40pm. **Motion** by Lindquist, support by Boersma to not recommend the abandonment of the Howard Street end right of way. [RC] With Koster and Homan as the dissenting votes the motion carried.

9. Public Hearing – Legacy Point Water Main Assessment

The Township received a request for new water service from a property owner just south of Legacy Point. The request would require the installation of a new water main at a cost of approximately \$45,000. The property owner has discussed the project with his two south neighbors. This proposed special assessment district would divide the cost evenly among the three property owners.

Supervisor Nash opened the public hearing at 8:13pm.

Dan Kelsey, 18809 N. Fruitport Rd would like the project to go forward.

Motion by Lindquist, support by Mierle to close the public hearing at 8:14pm. **Motion** by Mierle, support by Homan to table the issue to allow staff to gather more information. The motion carried unanimously.

10. Board Reports

A time for information sharing was given to various Board members.

11. Building Permit Fee Schedule

We have been working for some time on the idea of collaborating with all 5 local municipalities to have similar building inspection fees and forms. For some (Village of Spring Lake and the City of Grand Haven) it means a significant reduction in fees and revenue. And for some it means a significant increase in fees (Grand Haven Township). The estimated change for Spring Lake Township will add about 32% to building fees. Michigan Township Services, the Townships contracted inspection company, has been discussing with staff the need to review the permit fee schedule.

Motion by Mierle, support by Lindquist to table the discussion until further information can be brought to the Board. The motion carried unanimously.

12. Street End Policy

The Township has been reviewing the use of street ends in the Strawberry Point area, as well as, several of the streets end at the shores of Spring Lake. Attorney Bultje has prepared a proposed policy statement along with a narrative on the current state of case law on street ends. **Motion** by Lindquist, support by Mierle to adopt the policy as presented and to place signs on all these street ends in accordance with the Zoning Ordinance. [RC] The motion carried unanimously.

13. Lovell Park Property Sale

Staff sent out requests to bid on the property to all of the neighbors surrounding Lovell Park. By 4pm on Tuesday, June 4th, the deadline for proposals, no bids had been received.

14. Fire Station #2 – Additional Work Scope

Renovations to Fire Station #2 on 174th Avenue are nearing completion. Three areas that need to be addressed are paving, a sign and a flag pole.

Motion by Lindquist, support by Homan to approve \$1,500.00 for the flag pole and placement. [RC] The motion carried unanimously.

Motion by Lindquist, support by Mierle to accept the bid from Northern Pipeline for the parking lot paving project not to exceed \$31,000.00. [RC] The motion carried unanimously.

15. Commission Appointments

Motion by Boersma, support by Koster to approve the Supervisor's appointment of Dave Rumpel to the Planning Commission, term to expire 3/31/16. The motion carried.

Motion by Boersma, support by Homan to appoint George Postmus to the Zoning Board Appeals, term to expire 3/31/2016. The motion carried

Motion by Boersma, support by Homan to appoint Jeremy LaRock and Tammy Bates-Davidson to the Parks And Recreation Committee, term to expire 3/31/2016. The motion carried

Motion by Boersma, support by Mierle to appoint Jack Ketchum to the Wetland Review Board, term to expire 3/31/2016. The motion carried

15a. Special Assessment Resolution

The Township Board is considering implementing a special assessment district for the purpose of paying for the fire department budget. The issue will be discussed further at a special meeting on June 25, 2013.

16. Reports:

A time for information sharing was given to the Supervisor and Manager.

17. Adjourn: The meeting adjourned at 10:12pm.

Respectfully submitted,

H. Carolyn Boersma, CMC
Spring Lake Township Clerk