

**Minutes of a Regular Meeting of the
Spring Lake Township Board of Trustees
May 13, 2013**

A meeting of the Spring Lake Township Board of Trustees was held at the Spring Lake Township Hall at 106 S. Buchanan, Spring Lake, MI 49456.

6:00pm Work session: The Board reviewed and discussed the RFP's that were received for architectural services for the new fire station/township hall.

1. Call to Order/Roll Call of the Board:

Supervisor Nash called the meeting to order at 7:08pm.

Present: John Nash, Carolyn Boersma, Jim Koster, Jim Cihak, Rick Homan, Ron Lindquist, Larry Mierle

Absent: None

Participants: Gordon Gallagher, Spring Lake Township Manager, Ron Bultje, Spring Lake Township Attorney

2. Invocation and Pledge:

Supervisor Nash opened the meeting with a spiritual reading and the pledge of allegiance.

3. Public Comment:

Public comment was opened at 7:10pm and closed at 7:11pm. No comments were offered at this time.

4. Approval of Agenda:

Motion by Lindquist, support by Mierle to approve the agenda with the change of moving item 9 to 6a. The motion carried unanimously.

5. Approval of Consent Agenda:

Motion by Mierle, support by Lindquist to approve the consent agenda.

With a unanimous vote the motion carried.

- a. Approve April 8, 2013 Minutes
- b. Approve payment of all fund bills
- c. Receive March 2013 Financials
- d. Approve April 8, 2013 Closed Session Minutes
- e. Approve Financial Institutions

6. MNRTF Resolution – Rycenga Park Agreement:

The Township received a grant from the MNRTF to build a new picnic structure at Rycenga Park. The next step in the process is to sign the grant agreement.

The MNRTF requires the local government Board to approve a resolution authorizing the local match (\$48,404) and to authorize signing of the grant agreement. **Motion** by Boersma, support by Mierle to approve the Resolution as presented and authorize the Supervisor and Clerk to sign the document. [RC] The motion carried unanimously.

6a. Howard Street – Request to vacate 30’

The Lamancusa family requested that the Township Board consider abandoning a street right of way in the Howard Street Area that is in between their property and the neighbors. The street had never been developed and it runs down to Spring Lake. **Motion** by Lindquist, support by Cihak to proceed with a public hearing for abandonment at the June 17, 2013 meeting. [RC] With Boersma and Nash as the dissenting votes the motion carried.

7. Purchase of Grasshopper Mower for Cemetery:

The 2013/14 budget provides for the purchase a new mower for the Cemetery. A quote for a new Grasshopper mower was received from George Hoffacker Equipment. The quote is \$10,373.30 (the budgeted amount for this purchase is \$15,000). The Grasshopper that will be replaced will be moved to the parks department. The cemetery and parks department each own a John Deere 525 mower which will be sold. **Motion** by Boersma, support by Lindquist to approve the purchase as presented. [RC] The motion carried unanimously.

8. Board Reports

A time for information sharing was given to various Board members.

9. Moved to 6a.

10. Fire Station architectural Services

The Township received proposals from 6 architectural/engineering companies for services for the proposed building project at the corner of M-104 and Fruitport Road. **Motion** by Boersma, support by Mierle to approve the expenditure of \$30,000.00 for Phase I, II, and III of the design process and to allow a committee of Nash, Boersma, Koster, Gallagher and Sipe to determine which architectural firm to use for the project. [RC] The motion carried unanimously.

11. Prein & Newhof Wastewater Assessment Proposal

The Township is preparing to submit a grant to the MDEQ’s new Storm Water, Asset Management and Wastewater (SAW) grant program. The grant request will be to prepare an asset management plan for the sanitary sewer system. The grants will become available sometime this fall. In order to be ready for this 90% state / 10% local grant, P&N has been asked for a proposal to do some early review of pipes in certain areas and set up the phases for asset management. This will assist them in developing an asset management plan strategy. The proposed cost of this work is \$5,000.

12. Legacy Point Water Main Assessment

A request for new water service from a property owner just south of Legacy Point was received. The request would require the installation of a new water main at a cost of approximately \$45,000. The property owner has discussed the project with his two south neighbors and they are all willing to have a special assessment district created. This proposed special assessment district would divide the cost evenly among the three property owners. The preliminary engineering and cost estimated to construct the project was completed. **Motion** by Mierle, support by Lindquist to approve the 1st Resolution establishing a cost estimate for the Special Assessment. [RC] The motion carried unanimously. **Motion** by Cihak, support by Lindquist to approve the 2nd Resolution to set a public hearing on a declaration of intent to set up a Special Assessment. [RC] The motion carried unanimously.

13. Street End Policy

Attorney Bultje has prepared a proposed policy statement along with a narrative on the current state of case law on street ends. The “oversimplified” description of the proposed policy is that the street ends may be used for ingress and egress and for access Spring Lake but not for activities where people would spend time at the site. They are streets not parks. The policy will be discussed at the June meeting.

14. Reports:

A time for information sharing was given to the Supervisor and Manager.

15. Adjourn: The meeting adjourned at 9:25pm.

Respectfully submitted,

H. Carolyn Boersma, CMC
Spring Lake Township Clerk