

**Minutes of a Regular Meeting of the
Spring Lake Township Board of Trustees
February 11, 2013**

A meeting of the Spring Lake Township Board of Trustees was held at the Spring Lake Township Hall at 106 S. Buchanan, Spring Lake, MI 49456.

6:00pm Work session: The Board discussed the operating mills needed to support the 2013/14 proposed budget.

1. Call to Order/Roll Call of the Board:

Supervisor Nash called the meeting to order at 7:00pm.

Present: John Nash, Carolyn Boersma, Jim Koster, Jim Cihak, Rick Homan, Ron Lindquist, Larry Mierle

Absent: None

Participants: Gordon Gallagher, Spring Lake Township Manager, Ron Bultje, Spring Lake Township Attorney

2. Invocation and Pledge:

Supervisor Nash opened the meeting with a spiritual reading and the pledge of allegiance.

3. Public Comment:

Public comment was opened at 7:03pm and closed at 7:07 pm. One comment was offered at this time.

4. Approval of Agenda:

Motion by Mierle, support by Lindquist to approve the agenda with the deletion of 7- Disc Golf and 9- Green Community Challenge; and moving 17- Lovell Park Offer to 7. The motion carried unanimously.

5. Approval of Consent Agenda:

Motion by Mierle, support by Lindquist to approve the consent agenda.

With a unanimous vote the motion carried.

- a. Approve January 14 & February 4, 2013 Minutes
- b. Approve December 10 & January 14, 2013 Closed Session Minutes
- c. Approve payment of all fund bills
- d. Receive January 2013 Financials

6. IFEC Request – Supreme Machined Products Company

Supreme Machined Products is located on 172 Ave in Spring Lake Township in our Industrial Park. They are seeking a 50% reduction in the increased tax bill that they will receive if they invest over \$6 Million in new production equipment. The request is for the maximum 12 years. With the investment of new equipment, they anticipate adding an additional 15 employees to their facility.

Supervisor Nash opened the public hearing at 7:14pm. David Miller, Economic Development Director for the Chamber of Commerce, spoke in favor of approving the request.

Motion by Mierle, support by Lindquist to close the public hearing at 7:15pm. With a unanimous vote the motion carried.

Motion by Boersma, support by Homan to approve the Resolution granting the IFEC request for 12 years at 50% as presented. [RC] The motion carried unanimously.

7. Disc Golf – Deleted from Agenda

7. Lovell Park Offer – Moved from 17

The Township had received an offer for a portion of the property that was purchased last year through the tax reversion process. The offer is from Kevin Dewald for \$880. Mr. Dewald's property is contiguous to the piece that they are interested in. If approved it would approximately double the size of their current lot. The issue was set aside for 2 months to give staff the time to get a conservation easement on the Lovell Park property, and to speak to all the property owners that abut this piece of land to give everyone the same chance to purchase the land.

8. Design Engineering 2013 Water/Sewer Projects

Prein & Newhof provided design engineering proposals for the 2013 Capital Improvement Projects. The Bayou Meadows pump station project has been shifted further down the priority list because our DPW Director has indicated that we have not been having problems with this station. The projects and costs are as follows:

Water Extension #1	\$11,100
Water Extension #2	\$15,950
Sewer Plan Update	\$ 7,500

Motion by Lindquist, support by Cihak to approve the Water Extension 1 & 2 and the sewer update plan as presented. [RC] The motion carried unanimously.

9. Green Community Challenge – Deleted from Agenda

10. Cemetery Well Improvement Bids

Spring Lake Township Cemetery has two wells which supply the water that is used for irrigation in the parts of the cemetery that are watered. The proposal is to replace the existing submersible well that is located near Fruitport Road. That well is shallow (20') and not producing much water. The proposed new well will be a 6" well and it will be drilled to a depth of approximately 60'. **Motion** by Boersma, support by Cihak to approve the project as recommended by Prein & Newhof to replace the well on the west side of Cemetery. [RC] The motion carried unanimously.

11. MNRTF – Little Black Lake

The Township signed an option agreement on the Hines Property. It is located on Little Black Lake just north of the Eagles property. In order to apply for funding through the Michigan Natural Resources Trust Fund (MNRTF), the Township has to hold a Public Hearing with a description of the project and pass a resolution committing to the acquisition if grant funds are approved by the MNRTF.

Supervisor Nash opened the public hearing at 7:43 pm.

David Miller, VP and Economic Development Director for the Chamber of Commerce, agreed that this was another step toward making the community more attractive and improving the quality of life.

Darcy Dye, Fruitport Rd, stated that she was grateful that the Township maintain and looking to the future for parks.

Motion by Mierle, support by Lindquist to close the public hearing at 7:45pm. The motion carried unanimously. **Motion** by Lindquist, support by Mierle to adopt the Resolution of Approval to Support the Michigan Natural resources Trust Fund Application for Acquisition of 30 acres of open space commonly known as the “Hines Property” located and fronting on Little Black Lake. [RC] The motion carried unanimously.

12. Zoning Text Amendments

The Planning Commission has approved and sent to the Board with a recommendation of approval of amendments to the Zoning Ordinance that pertains to these areas:

Bike Path and sidewalk requirements; Recreational Vehicle Storage; Keeping of Bees; Car washes and Light Industrial in the Neighborhood Commercial District; and Reestablishment of non-conforming uses.

Motion by Lindquist, support by Homan to approve sec. 1, 2, 3, and 5. [RC] With Boersma as the dissenting vote, the motion carried.

Motion by Lindquist, support by Boersma to approve sec. 8. [RC] With Mierle as the dissenting vote, the motion carried.

Motion by Lindquist, support by Cihak to approve sec. 4 and 6. [RC] The motion carried unanimously.

Motion by Lindquist, support by Cihak to approve sec. 9 and 10. [RC] The motion carried unanimously.

A motion by Lindquist to approve sec 7 and 11 died for a lack of support.

Motion by Lindquist, support by Mierle to adopt and authorize the Supervisor and Clerk to sign the Ordinance to amend the Spring Lake Township Zoning Ordinance, specifically pertaining to definitions, animals, bicycle paths and sidewalks, nonconforming uses, recreational vehicles, neighborhood commercial district, and car washes, and to provide for the effective date of this ordinance except for sec 7 and 11; and with a revision to sec 8[3] b. [RC] The motion carried unanimously.

13. DPW Staff Sharing with Spring Lake Village

Spring Lake Township and the Village of Spring Lake have been discussing the opportunity of sharing a DPW Director for some time. Mr. Roger Belknap was recently hired by the Village of Spring Lake to be their Director of Public Works. The Managers of each municipality worked on an agreement for a trial program to have Roger work for the Township, 8 hours per week for 19 weeks (through June 30, 2013) at an approximate cost of \$6,400 for approval by SLT and SLV. **Motion** by Cihak, support by Homan to approve the agreement as presented. The motion carried unanimously.

14. Fire Department Items

Fire Chief Rick Nuvill entered into a consulting agreement with Spring Lake Township. The agreement document that Rick is retiring and will no longer serve in the role of Fire Chief; as well as, defines the consulting role that Rick will play in assisting with the smooth leadership transition of the fire department. **Motion** by Boersma, support by Mierle to authorize the Supervisor and Clerk to sign the agreement. [RC] The motion carried unanimously. **Motion** by Boersma, support by Mierle to approve the promotion of John Stalzer and Brian Sipe to Deputy Chief. The motion carried unanimously.

Note: Spring Lake Township greatly appreciates the service that Rick Nuvill has given to the community for over 37 years!

15. Vehicle Purchase

The purchase of a new utility truck for the Water/Sewer Department was included in the 2012/13 FY Budget. The total cost of this new truck (Under the MIDEAL program) is just under \$38,000 with an

additional cost of approximately \$2,500 for a liner and coating work. This issue will be discussed at the March Board meeting.

16. Laptop Upgrades for DPW

Approximately six years ago the Township invested in four Dell “Toughbooks”. These are laptop computers that are specially designed to be out in the field and/or traveling in the DPW vehicles. Each of these computers are loaded with an entire set of maps and “as build” drawings for the entire Township water and sewer systems. The DPW would like to replace two of these laptops at a cost of \$3,241 each. This issue will be discussed at the March Board meeting.

17. Lovell Park Offer– Moved to 7

18. Reports: A time for information sharing was given to certain Board members and the manager. The reports were given after the closed session.

19. Motion by Mierle, support by Lindquist to go into closed session at 9:19pm to consider the purchase of real property. [RC] The motion carried unanimously. The Board voted to come out of closed session at 9:34pm.

20. Adjourn: The meeting adjourned at 9:35pm.

Respectfully submitted,

H. Carolyn Boersma, CMC
Spring Lake Township Clerk