

**Minutes of a Regular Meeting of the
Spring Lake Township Board of Trustees
December 9, 2013**

A meeting of the Spring Lake Township Board of Trustees was held at the Spring Lake Township Hall at 106 S. Buchanan, Spring Lake, MI 49456.

6:00pm Work session: The Board reviewed the strategic plan for 2014.

1. Call to Order/Roll Call of the Board:

Supervisor Nash called the meeting to order at 7:02pm.

Present: John Nash, Carolyn Boersma, Jim Koster, Ron Lindquist, Larry Mierle,
Rachel Terpstra

Absent: Rick Homan

Participants: Gordon Gallagher, Spring Lake Township Manager, Ron Bultje, Spring Lake Township Attorney

2. Invocation and Pledge:

Supervisor Nash opened the meeting with a spiritual reading and the pledge of allegiance.

3. Public Comment:

Public comment was opened at 7:03pm and closed at 7:04pm. No comments were offered at this time.

4. Approval of Agenda:

Motion by Lindquist, support by Mierle to approve the agenda as presented. The motion carried unanimously.

5. Approval of Consent Agenda:

Motion by Mierle, support by Terpstra to approve the consent agenda. With a unanimous vote the motion carried.

- a. Approve November 11, 2013 Regular meeting minutes
- b. Approve payment of all fund bills
- c. Receive November 2013 Financials
- d. Approve Financial Institution list

6. Fire Chief Recommendation

Manager Gallagher requested that the Board authorize him to hire a Fire Chief sometime in the near future. The suggested wage would be at the department head level, Grade 8, step 4.

Motion by Nash, support by Mierle to authorize the Manager to hire a Fire Chief at wage grade 8, step 4; based on the job description; and that the position was posted internally at the fire department. [RC] The motion carried unanimously.

7. Rycenga Park Shelter – Purchase of Tables

The new shelter will be completed next spring. The Board needs to approve the purchase of picnic tables for the shelter. Staff is requesting the purchase of frames and materials to build 20 tables through the winter months. The cost of materials is estimated at approximately \$250.00 per table. **Motion** by Terpstra, support by Mierle to approve the purchase of 20 tables at approximately \$250.00 each for use at Rycenga Park. [RC] The motion carried unanimously.

8. Purchase of Frontend Plow for DPW

The DPW has requested that a frontend plow be purchased for the new F250. The main purpose of this plow is to keep access open to the lift stations. Of the 3 quotes received, staff is recommending approval of the quote from Muskegon Brake at a cost of \$5959.59. **Motion** by Mierle, support by Boersma to approve the recommendation as submitted for the purchase of a plow. [RC] The motion carried unanimously.

9. Board Reports

A time for information sharing was given to various Board members.

10. Budget amendments

Being halfway through the fiscal year, a few adjustments need to be made to the budget. Motion by Lindquist, support by Terpstra to adopt the amendment to the General Appropriations Act as submitted. [RC] The motion carried unanimously.

11. Grand River “Slow No Wake Zone” Ordinance

Grand Haven Charter Township as asked the DNR to restrict the “slow, no wake” zone to the GPS coordinates that had originally been discussed between the two municipalities. The DNR did as requested and the Board is being asked to approve the Ordinance. **Motion** by Lindquist, support by Mierle to adopt and authorize the Supervisor and Clerk to sign the revised ordinance, draft date 12-4-13 as submitted. [RC] The motion carried unanimously.

12. Sewer Authority Rules and Regulations Amendment

The Board was given a Resolution to consider adopting that would amend the Rules and Regulations of the Grand Haven-Spring Lake Sewer Authority. **Motion** by Lindquist, support by Terpstra to adopt the Resolution as submitted, draft date 11-20-13. [RC] The motion carried unanimously.

13. Reports:

A time for information sharing was given to the Supervisor and Manager.

14. Closed Session to Discuss Pending Litigation with Township Attorney

Motion by Boersma, support by Mierle to go into closed session at 7:38pm to discuss pending litigation with the Township Attorney. [RC] The motion carried unanimously.

The Board came out of closed session at 8:22pm.

15. Adjourn

The meeting adjourned at 8:45pm.

Respectfully submitted,

H. Carolyn Boersma, CMC
Spring Lake Township Clerk