

**Minutes of a Regular Meeting of the  
Spring Lake Township Board of Trustees  
January 9, 2012**

A meeting of the Spring Lake Township Board of Trustees was held at the Spring Lake Township Hall at 106 S. Buchanan, Spring Lake, MI 49456.

**6:00pm Work session:** Fire Chief Rick Nuvill was present to give the Board an update on the progress of the Fire Marshal and the inspection program that is being implemented. The Board also discussed future building needs.

**1. Call to Order/Roll Call of the Board:**

Supervisor Nash called the meeting to order at 7:00pm.

Present: John Nash, Carolyn Boersma, Jim Koster, Ron Lindquist, Judy Miljan,

Absent: Larry Mierle, Bob Shay

Participants: Gordon Gallagher, Spring Lake Township Manager, Ron Bultje, Spring Lake Township Attorney

**2. Invocation and Pledge:**

Supervisor Nash opened the meeting with a spiritual reading and the pledge of allegiance.

**3. Public Comment:**

Public comment was opened at 7:02 pm and closed at 7:13 pm. Six comments were offered at this time.

**4. Approval of Agenda:**

**Motion** by Lindquist, support by Miljan to approve the agenda with the deletion of 11 Potential Closed Session; and the addition of 10a Reconsideration of Chittenden Resolution; and 10b Harbor Dredging Resolution. With a unanimous vote the motion carried.

**5. Approval of Consent Agenda: Roll Call Vote Required**

**Motion** by Lindquist, support by Miljan to approve the consent agenda.

With a unanimous vote the motion carried.

- a. Approve December 12 & 19, 2011 Minutes
- b. Approve December 12, 2011 Closed Session Minutes
- c. Approve payment of all fund bills
- d. Receive December 2011 Financials
- e. Board of Review Alternate – Mary North

**6. Fire Code:**

Staff recommended the separate adoption of the fire code. There has been previous discussion on this issue. The Building Inspector believes that the Fire Code is adopted by reference in the adopted Building Code. The Township Attorney has previously recommended passing the Fire Code in a stand-alone fashion to ensure enforceability. **Motion** by Boersma, support by Lindquist to adopt the International Fire Code Ordinance, draft date 1/5/2012. [RC] The motion carried unanimously.

**7. Numbering of Buildings Ordinance:**

State law has changed regarding requirements for numbers pertaining to buildings and other improved property requiring a premises number. The Township would like to have our ordinances stay in compliance with all state regulations. **Motion** by Boersma, support by Koster to adopt the Numbering of Buildings Amendment Ordinance draft date 1/5/2012. [RC] The motion carried unanimously.

**8. Fund Balance Policy:**

As our auditor explained to the Board at the time of the 2010/11 audit review, changes have been made regarding the way that we report our fund balances (GASB 54). These changes were reviewed and a draft policy was submitted to the Board for approval. **Motion** by Lindquist, support by Miljan to adopt the Fund Balance Policy with the removal of paragraph 2 from item 2 and 3, and the removal of paragraph 4 from item 4. The motion carried unanimously.

**9. 5 Year Capital Plan:**

The capital committee prepared a 5 year capital plan for large expenditures of equipment, buildings and infrastructure. Every fiscal year the Township Board is committed to setting funds aside for future needs.

**10. Strategic Priorities Approval:**

At several work sessions the Board and Manager have been discussing the upcoming 2012 priorities and goals. A final draft with measurables and deliverables was given to the Board for final approval. **Motion** by Lindquist, support by Miljan to approve the draft with the addition of Township Building needs and the SRF and EDA Sewer projects. The motion carried unanimously.

**10a. Reconsideration of Chittenden Offer:**

Several family members spoke during public comment in reference to the resolution voted on by the Board at the December 19, 2011 Special Board meeting. **Motion** by Lindquist, support by Miljan to rescind the offer of December 19 for the Chittenden Resolution. The motion carried unanimously. **Motion** by Lindquist, support by Miljan to authorize Township representatives to meet with the funeral directors and family representatives to try to resolve this issue. The motion carried unanimously.

**10b. Harbor Dredging Resolution:**

The City of Grand Haven passed a Resolution to be sent to our Federal Representatives and Senators in Washington DC concerning dredging the Grand Haven Harbor. Being that the vitality of the harbor affects our residents as well, the Township Board wanted to show their support to the City of Grand Haven by passing a similar Resolution. Motion by Boersma, support by Miljan to adopt the Grand Haven Harbor Dredging Resolution. [RC] The motion carried unanimously.

**11. Potential Closed Session to Consider Purchase of Real Property: Deleted**

**12. Reports:** A time for information sharing was given to certain Board members and the manager.

**13. Adjourn:**

The meeting adjourned at 9:02 pm.

Respectfully submitted,

H. Carolyn Boersma, CMC  
Spring Lake Township Clerk