

**Minutes of a Regular Meeting of the  
Spring Lake Township Board of Trustees  
August 9, 2010**

A meeting of the Spring Lake Township Board of Trustees was held at the Spring Lake Township Hall at 106 S. Buchanan, Spring Lake, MI 49456.

At the 6:00pm workshop, North Ottawa Community Health representatives Shelleye J Yaklin, President/CEO and Tim Boersma, Board Representative for Spring Lake Township were present to explain their intent to amend the Articles of Incorporation to permit the mortgaging of their property to secure financing for future building and development. This method of capital funding would replace the current North Ottawa Finance Authority upon the payoff of the outstanding authority bonds.

**1. Call to Order/Roll Call of the Board:**

Supervisor Nash called the meeting to order at 7:03pm.

Present John Nash, Carolyn Boersma, Jim Koster, Ron Lindquist, Larry Mierle, Judy Miljan, Bob Shay

Absent: None

Participants: Gordon Gallagher, Spring Lake Township Manager, Ron Bultje, Spring Lake Township Attorney

**2. Invocation and Pledge:**

Supervisor Nash opened the meeting with a spiritual reading and the pledge of allegiance.

**3. Public Comment:**

Public comment was opened at 7:04 pm and closed at 7:07pm. One comment was offered at this time.

**4. Approval of Agenda:**

**Motion** by Lindquist, support by Shay to approve the agenda with the deletion of 9b. Authorization for new hires.

With a unanimous vote the motion carried.

**5. Approval of Consent Agenda:**

**Motion** by Miljan, support by Mierle to approve the consent agenda.

With a unanimous vote the motion carried.

- a. Approve July 12, 2010 Minutes
- b. Approve July 26, 2010 Minutes
- c. Approve payment of all fund bills
- d. Receive June 30, 2010 Financials

**6. International Aid/Harvest Bible Conditional Rezone Request:**

International Aid requested a conditional rezoning for their property on Hickory Street. The rezone was tied to a contract zoning agreement that would allow for Harvest Bible Church, which is a non conforming use, to occupy a portion of the building.

Chad Bush of Main Street Capitol Group and David Wisen, representative of the Board of Directors for International Aid and Harvest Bible Chapel, presented the request and answered questions. **Motion** by Lindquist, support by Shay to adopt the Zoning Map Amendment Ordinance for the purpose of establishing an LI, Light Industrial Zoning District, with 7/29/10 added to section 2.

The Board had several areas of concern that needed more time to be addressed.

**Motion** by Shay, support by Lindquist to table the issue until staff brings the matter back to the Board. With 7 yeas and 2 nays the motion carried.

#### **7. Supreme Machine IFEC Request:**

Supreme Machined Products is requesting an Industrial Facilities Exemption Certificate (IFEC) on their investment in new equipment. They are requesting approval of an Industrial Facilities Exemption Certificate for their \$1,890,000 investment in Spring Lake Township. Supervisor Nash opened the public hearing at 9:08pm. No comments were offered.

**Motion** by Boersma, support by Shay to close the public hearing at 9:09pm.

**Motion** by Boersma, support by Lindquist to approve the Resolution granting the IFEC request for 12 years at 50% as presented. [RC] The motion carried unanimously.

#### **8. Chamber Economic Development Contract – David Miller:**

The Township has historically contracted with the Chamber for providing economic development services. The cost of these services is proposed to be \$14,824 per year. This contract is split among the 5 local government units and is based on each communities State Equalized Value (SEV). The Chamber is again requesting a 3 year agreement (with built in yearly increases based on the State of Michigan CPI). David Miller, Vice President of the Chamber of Commerce was present to explain the formula used to determine the annual fee and answer Board questions from the Board.

**Motion** by Mierle, support by Miljan to approve and authorize the Supervisor and Clerk to sign the contract. [RC] The motion carried unanimously.

#### **9. Fire Department Personnel Request:**

Due to the continued annual increase in call volume, the Fire Department has requested Board approval to increase the size of the Paid on Call firefighter roster to 30 members.

**Motion** by Mierle, support by Miljan to approve the request and allow the total number of fire fighters to be raised to 30 from 25. The motion carried unanimously.

#### **10. Fire Truck Bid:**

The Capital Committee reviewed the proposed bid specifications for a new Fire Truck. The truck would be a pickup truck not unlike the DPW trucks. Bids were received from Criswell and Gage as well as Telerad for radio equipment.

**Motion** by Shay, support by Lindquist to accept the bids from Gage and Telerad with a total not to exceed \$44,000.00. [RC] The motion carried unanimously.

#### **11. Mower Bid:**

The Capital Committee reviewed the proposed bid specifications for a new front deck mower for the Parks Department. Eight bids were received from five separate vendors. The lowest bid was from Kubota of West Michigan (Byron Center) for a model F-2680 (E) Kubota. This model meets all of the specs and the total bid is \$11,220. The Bids ranged from \$11,220 to 17,700. Staff recommends this purchase.

**Motion** by Shay, support by Lindquist to approve the recommendation of purchasing the Kubota 2wd at a cost of \$11,220.00. [RC] The motion carried unanimously.

**12. Waste Hauler Recycling Requirement:**

Spring Lake Township requires a license agreement for any waste haulers that operate within Spring Lake Township. At our last meeting there was some discussion about adding to the license a requirement that any waste hauler operating within Spring Lake Township must provide recycling services to their customers. It is the consensus of the Board that this is the desired direction, and will be included in the agreement documents for the next license cycle (beginning in the spring of 2011).

**13. Wetland Ordinance – Amendment to Ag Ditches:**

The Wetland Board and The Planning Commission have considered and recommended approval of an amendment to the Wetland Ordinance dealing with abandoned agricultural ditches. In 2005, the Wetland Ordinance was amended to include abandoned agricultural ditches that did not serve a wetland function within the definition of a non-regulated wetland. It was discovered that the recently revised section in the Code of Ordinances, Chapter 14 pertaining to nonregulated wetlands did not include abandoned agricultural ditches. The Wetland Review Board has recommended that this issue be once again included and has submitted an Amendment Ordinance for review.

**Motion** by Lindquist, support by Shay to adopt the Wetland Protection Article Amendment Ordinance to be included in the Spring Lake Township Code of Ordinances, draft date of 8/5/10. [RC] The motion carried unanimously.

**14. Reports:**

A time of information sharing was given to certain Board members and the Manager.

**15. Adjourn:**

The meeting adjourned at 10:09pm.

Respectfully submitted,

H. Carolyn Boersma, CMC  
Spring Lake Township Clerk