

**Minutes of a Regular Meeting of the
Spring Lake Township Board of Trustees
March 8, 2010**

At the 6:00pm work session, the Board discussed various different issues. The mayor of the City of Grand Haven, Roger Bergman, visited to discuss co-operation and community issues.

1. Call to Order/Roll Call of the Board:

Supervisor Nash called the meeting to order at 7:11 pm.

Present John Nash, Carolyn Boersma, Jim Koster, Ron Lindquist, Larry Mierle, Bob Shay

Absent: Judy Miljan

Participants: Gordon Gallagher, Spring Lake Township Manager, Ron Bultje, Spring Lake Township Attorney

2. Invocation and Pledge:

Supervisor Nash opened the meeting with a spiritual reading and the pledge of allegiance.

3. Public Comment:

Public comment was opened at 7:12 pm and closed at 7:20 pm. Two comments were offered at this time.

4. Approval of Agenda:

Motion by Lindquist, support by Mierle to approve the agenda as written.

With a unanimous vote the motion carried.

5. Approval of Consent Agenda:

Motion by Lindquist, support by Shay to approve the consent agenda.

With a unanimous vote the motion carried.

- a. Approve February 8, 2010 Minutes
- b. Approve February 22, 2010 Minutes
- c. Approve payment of all fund bills
- d. Receive January 30, 2010 Financials

6. 2010/11 Budget Public Hearing:

The Township is required to hold a Public Hearing on the proposed 2010/11 fiscal year budget. A copy of the budget is available to the public on our website. The Township Manager reviewed the 2010/11 Budget and highlighted some of the major items that are included in the new Budget Proposal.

Supervisor Nash opened the public hearing at 7:33 pm. No public comments were received.

Motion by Lindquist, support by Mierle to close the public comment at 7:41pm. The motion carried unanimously.

7. 2010 Water Service Replacement

On Tuesday, March 2nd we opened bids for the 2010 water service line replacement project. The low bidder for the project was Site Work Solutions from Zeeland with a bid of \$102,600. Spring Lake Township worked with Site Work Solutions last year and to date we have been pleased with their work. It is anticipated that the 2010 work will complete this multi-year project.

Motion by Shay, support by Koster to accept the bid from Site Work Solutions as presented and authorize the Supervisor and Clerk to sign the agreement. [RC] The motion carried unanimously.

8. 2010 COPS Contract:

Gary Rozema, Ottawa County Sheriff, and Greg Steigenga, Ottawa County Undersheriff proposed an amendment to the agreement that Spring Lake Township has with the Ottawa County Sheriff's Department and the Spring Lake Schools. The amendment would change the percentage of time that the Sheriff's Deputy spends in the school. This change will mean an increased amount of time that the Deputy spends out and around Spring Lake Township. This also means an increase to the Townships shared portion of the cost. The proposed amended percentage of the total cost is 22.5% paid by Spring Lake Public Schools, 44.5% paid by Spring Lake Township, and 33% paid by Ottawa County.

Motion by Lindquist, support by Mierle to approve the Addendum to "Agreement For Additional Sheriff's Department Services Among Spring Lake Public Schools, Spring Lake Township And the County of Ottawa" section 2 Funding of Position and Budget. [RC] The motion carried unanimously.

9. Cemetery Mower Purchase:

In the 2009/10 Capital Replacement Budget it was anticipated that we would purchase a new mower for the Cemetery. In order to get our two mowers on a four year rotation basis (replacing one every two years), we replaced one in the summer of 2008. We will plan toward the next replacement in 2012. The mower of choice is a Grass Hopper 620T. These have been used for many years and have the maneuverability that is needed for a cemetery. A bid from George Hofacker Equipment was received in the amount of \$7,500.00, which included a trade in of the old machine. The capital committee will meet and bring a recommendation back to the Board at the March 22 Special Board Meeting.

10. Amendment to Code of Ordinances – Utility Chapter:

There is a state statute requirement that the Township (under certain specific circumstances) allow for a deposit to be made with the Township in order to have water/ sewer billing transferred into a renter's name. A draft ordinance was reviewed by the Board at the February 8 meeting

Motion by Lindquist, support by Mierle to adopt the amendment to the Code of Ordinances as presented. [RC] The motion carried unanimously.

11. Zoning Ordinance:

At the February 8 Board meeting, the Board reviewed the final draft of the Zoning Ordinance update. The concerns that were mentioned had been addressed; copies of the new code have been made available to the public, circulated to the Board and posted on our website.

Motion by Lindquist, support by Mierle to keep the language as is for duplexes in the 1/21 /10 draft. With one dissenting vote the motion carried.

Motion by Shay, support by Lindquist to change the ordinance language in 306j1 to 100 square feet, 12ft maximum height and delete the rest of the paragraph after that. The motion carried unanimously.

Motion by Shay, support by Lindquist to change 3065jd to 12ft in height and no more than 100 square feet. With 2 dissenting votes the motion carried.

Motion by Shay, support by Lindquist to retain as written the language in 306j5a. The motion carried unanimously.

Motion by Shay, support by Nash to change the language in section 345 and 347 from six months to 90 days. With a unanimous vote the motion carried.

Motion by Koster, support by Nash to retain the language for 306j2. The motion carried unanimously.

Motion by Nash to delete the language in 1303 and to re-title to reserved. Motion dies for a lack of support.

Motion by Lindquist, support by Shay to retain any and all language pertaining to sustainable Community Assessment. The motion carried unanimously.

Motion by Shay, support by Lindquist to direct Staff to prepare a copy of the draft ordinance that incorporates all of these changes. The motion carried unanimously.

12. Drain Policy:

Ottawa County is responsible for the work on all the drains throughout the County; however, the individual municipalities pay for that work. In Spring Lake Township a number of significant drain projects have been completed over the last few years. In that time there have been several different funding formulas depending on where the drain was located. Several other townships in Ottawa County have adopted a policy to ensure that their township does not incur significant drain expense without the pre-approval of the Township Board. A draft resolution that would require the County to ask for pre-approval before starting the work was reviewed by the Board.

Motion by Mierle, support by Koster to approve the resolution, draft date of 3/8/10. [RC] The motion carried unanimously.

13. Gypsy Moth Suppression Program:

There has been a cancellation of the Ottawa County Gypsy Moth Suppression Program. However, an aerial spraying firm has hired the previous administrator of the program and is offering to continue under new terms. Our cost for 2010 for spraying 176 acres will be just over \$6,900.

Motion by Shay, support by Nash to approve the spraying as presented.

14. Finance Dept Job Descriptions:

Draft copies of the part time Finance Director and Accounting Clerk positions were reviewed by the Board.

Motion by Boersma, support by Shay to approve the job descriptions and organizational chart as written. The motion carried unanimously.

13. Reports:

A time of information sharing was given to certain Board members and the Manager.

14. Adjourn:

The meeting adjourned at 10:05pm.

Respectfully submitted,

H. Carolyn Boersma, CMC
Spring Lake Township Clerk