

**Minutes of a Regular Meeting of the
Spring Lake Township Board of Trustees
February 8, 2010**

At the 6:00pm workshop, the Board discussed the Capital improvements list and the 2010/11 budget.

1. Call to Order/Roll Call of the Board:

Supervisor Nash called the meeting to order at 7:04pm.

Present John Nash, Carolyn Boersma, Jim Koster, Ron Lindquist, Larry Mierle, Judy Miljan, Bob Shay

Absent: None

Participants: Gordon Gallagher, Spring Lake Township Manager, Ron Bultje, Spring Lake Township Attorney

2. Invocation and Pledge:

Supervisor Nash opened the meeting with a spiritual reading and the pledge of allegiance.

3. Public Comment:

Public comment was opened at 7:05 pm and closed at 7:11pm. Four comments were offered at this time.

4. Approval of Agenda:

Motion by Shay, support by Nash to approve the agenda with these modifications: Move 5e to 15a, add 9a. Resignation of Dan Visser.

A Motion by Lindquist to amend the first motion to also include the addition of a second public comment at the end of the meeting failed for lack of a second.

With one dissenting vote the original motion carried.

5. Approval of Consent Agenda:

Motion by Mierle, support by Shay to approve the consent agenda.

With a unanimous vote the motion carried.

- a. Approve January 11, 2010 Minutes
- b. Approve payment of all fund bills
- c. Receive December 30, 2009 Financials
- d. Heritage Festival support \$1000.00
- e. Grand River Greenway support \$2500.00 – Moved to 15a.
- f. Investment Policy

6. Waste Hauler Agreements:

The Waste Hauler agreements (Waste Management, Allied Waste, RMS) are the same as the last two years with no change in rates or fees.

Motion by Shay, support by Lindquist to authorize the Supervisor and Clerk to execute all 3 agreements. [RC] With a unanimous vote the motion carried.

7. Portable Trailer Generator (DPW):

The Capital Replacement schedule for this year included the replacement of an 80Kw Portable Engine Generator. The replacement was budgeted at \$35,000. We opened bids on Tuesday, February 2nd at 10 am. The low bidder was Cummins – Bridgeway Power. The amount of the bid was \$46,986. The Board requested more information.

Motion by Shay, support by Lindquist to table the issue to the April Meeting, or earlier if sufficient research had been compiled. With a unanimous vote the motion carried.

8. 4 Wheeler to be used in Cemetery (NB):

The cemetery personnel currently utilize a three wheel dump cart for various tasks. The utility cart was scheduled to be replaced next year; however the Township was offered a larger 4 wheel dump cart with only 160 hours of use on it for \$8,100.00. To purchase the machine new would cost over \$12,000.00.

Motion by Mierle, support by Nash to authorize the purchase of the 4 wheel utility dump cart for \$8,100.00. [RC] With a unanimous vote the motion carried.

9. Graflex IFT Revocation:

In 2003 Spring Lake Township approved an IFT exemption for Graflex on 150th Ave. This year they have ceased operations in the Township and so the IFT should be revoked. Because they have been around for more than the 6 years required under the agreement, there is no penalty to the company for the rescinding of the IFT (other than the loss of the reduced tax granted under the IFT).

Motion by Boersma, Support by Koster to adopt a Resolution of request to the State Tax Commission to revoke, effective December 31, 2010, Industrial Facilities Exemption Certificate No. 2003-429, issued to Graflex Inc. [RC] With a unanimous vote the motion carried.

9a. Resignation of Dan Visser:

Motion by Koster, support by Mierle to accept the resignation of Dan Visser as the full time Finance Director; he will work instead as a part time employee. The motion carried unanimously.

10. Board Salary Resolution:

With the upcoming Annual meeting, there is a requirement to pass a salary resolution if there is to be any consideration of additional compensation for statutory duties, or even if the compensation is recommended to remain the same.

Motion by Boersma, support by Koster to have the salary for statutory duties of the Supervisor remain at \$15,600.00. [RC] With a unanimous vote the motion carried.

Motion by Shay, support by Mierle to have the salary for statutory duties of the Clerk remain at \$30,000.00. [RC] With a unanimous vote the motion carried.

Motion by Boersma, support by Mierle to set the salary for statutory duties of the Treasurer at \$12,000.00. [RC] The motion carried unanimously.

Motion by Koster, support by Mierle to have the salary for statutory duties of the 4 Trustees remain at \$3,000.00. [RC] The motion carried unanimously.

11. BS&A Software Proposal:

A proposal from BS & A Software for the upgrade of our software to the .NET version will be just under \$20,000 (\$14,050 for the software and \$5,345 for the training if needed). BS&A will allow for the payment to be spread over a 2 year period. Also, if approved it is anticipated that the software will be installed May of 2010.

Motion by Boersma, support by Shay to purchase the total package as presented to take effect after April 1, 2010. [RC] The motion carried unanimously.

12. Amendment to Code of Ordinances, Utility Chapter

There is a state statute requirement that the Township (under certain specific circumstances) allow for a deposit to be made with the Township in order to have water/ sewer billing transferred into a renter's name. A draft ordinance was reviewed by the Board. This issue will be put on the February 22, special meeting agenda for action.

13. Zoning Ordinance (NB)

A draft of the updated zoning ordinance was reviewed by the Board. Suggestions for further consideration by the Planning Commission of certain chapters were given to

14. Gypsy Moth Suppression Program:

There has been a cancellation of the Ottawa County Gypsy Moth Suppression Program. However, an aerial spraying firm has hired the previous administrator of the program and is offering to continue under new terms.

15. Drain Policy:

Spring Lake Township has completed several drain projects over the last few years. In that time there have been several different funding formulas depending on where the drain was located. Several other Townships in Ottawa County have adopted a policy to ensure that their Township does not incur significant drain expense without the pre-approval of the Township Board. Action on this issue will be taken at another time.

15a. Grand River Greenway Support \$2500.00:

It has been the practice of the 3 neighboring communities north of the bridge to offer support to various projects requiring grant monies. The Village of Spring Lake as requested that the Township support the Grand River Greenway project with a sponsorship amount of \$2500.00.

Motion by Boersma, support by Miljan to approve the requested sponsorship in the amount of \$2,500.00. [RC] The motion carried unanimously.

16. Reports:

A time of information sharing was given to certain Board members and the Manager.

17. Adjourn:

The meeting adjourned at 10:15pm.

Respectfully submitted,

H. Carolyn Boersma, Clerk